

# AGENDA

**Meeting: All Things Policing - Marlborough Area Board**

**Place: The Assembly Room, Marlborough Town Hall, Marlborough, SN8 1AA**

**Date: Tuesday 3 December 2024**

**Time: 7.00 pm (networking from 6:30pm)**

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Including the Parishes of:

Aldbourne, Avebury, Baydon, Berwick Bassett, Chilton Foliat, East Kennett, Kennet Valley, Marlborough, Mildenhall, Ogbourne St Andrew, Ogbourne St George, Preshute, Ramsbury, Savernake and Winterbourne Monkton.

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**The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

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Please direct any enquiries on this Agenda to Matt Hitch Democratic Services Officer, direct line 01225 718059 or email [matthew.hitch@wiltshire.gov.uk](mailto:matthew.hitch@wiltshire.gov.uk)

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## Wiltshire Councillors

Cllr Jane Davies, Marlborough West (Chairman)

Cllr James Sheppard, Aldbourne and Ramsbury (Vice-Chairman)

Cllr Caroline Thomas, Marlborough East

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## **Public Participation**

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

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## **Area Board Officers**

Strategic Engagement and Partnerships Manager - [andrew.jack@wiltshire.gov.uk](mailto:andrew.jack@wiltshire.gov.uk)

Engagement and Partnerships Lead – [alexa.davies@wiltshire.gov.uk](mailto:alexa.davies@wiltshire.gov.uk)

Democratic Services Officer – [matthew.hitch@wiltshire.gov.uk](mailto:matthew.hitch@wiltshire.gov.uk)

## Items to be considered

## Time

### Area Board Business Meeting 7:00pm

1 **Apologies for Absence**

To receive any apologies for absence.

2 **Minutes** (Pages 1 - 12)

To confirm the minutes of the meeting held on 1 October 2024 as a true and correct record.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements, Information Items and Partner Updates** (Pages 13 - 38)

The Chairman will give an update on outcomes and actions arising from previous meetings of the Area Board.

The Board will be asked to note the following written information items and updates from partners:

- Marlborough Health and Wellbeing Group
- Community First
- Update from BSW Together (Integrated Care System)
- Wiltshire Police – Spot the Signs Campaign
- Wiltshire Police – Violence Against Women and Girls
- Wiltshire Road Safety Partnership
- Wiltshire Council [Consultation Portal](#)
- Wiltshire Council Information Items:
  - Cost of Living Update
  - Electric Vehicle Charging Community Survey

*Please note that we will not be taking verbal updates at this meeting to allow sufficient time for the All Things Policing event.*

5 **Grant Applications** (Pages 39 - 42)

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

**Remaining Budgets:**

Community Area	Older & Vulnerable	Young People
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Grant		
£8,818	£3,100	£11,786

**Community Area Grants:**

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG2063</a>	Marlborough RFU – goal posts	£2,200

**Young People’s Grants:**

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG2084</a>	Marlborough Area Youth Forum - kitchen equipment	£500

Further information on the Area Board Grant system can be found [here](#).

**6 Local Highway and Footway Improvement Group (LHFIG)**  
(Pages 43 - 64)

To ratify the funding recommendations from the Local Highway and Footway Improvement Group on 17 October 2024, as set out in the attached report.

Further information about the LHFIG process can be found [here](#).

**All Things Policing - 7:30pm**

**7 Key Areas of Concern**

The following representatives will be present:

- Police and Crime Commissioner (PCC) Philip Wilkinson
- Assistant Chief Constable Mark Cooper
- Wiltshire and Swindon Road Safety Partnership Manager Perry Payne
- Inspector Simon Garrett’s Neighbourhood Police Team

The PCC and police will then give short introductions, and answer questions from the floor, about each of the following issues:

<b>Rural Crime</b>	<b>7:35pm</b>	
<b>Business Crime</b>	<b>7:45pm</b>	
<b>Burglary</b>	<b>7:55pm</b>	
<b>Fraud and Scams</b>	<b>8:05pm</b>	
<b>Road Safety and the Fatal Five</b>	<b>8:15pm</b>	
<b>Drugs</b>	<b>8:25pm</b>	
<b>Antisocial Behaviour (Including Fly Tipping and Graffiti)</b>	<b>8:35pm</b>	

If you would like to submit a question in advance of the meeting, please email [areboards@wiltshire.gov.uk](mailto:areboards@wiltshire.gov.uk) by Thursday 28 November

**8 Further Questions, Summary and Next Steps 8:45pm**

There will be an opportunity for members of the public to ask questions to the PCC and police that have not already been covered. The Chairman will then summarise the session and highlight actions arising from the meeting.

**9 Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

**10 Close and Future Meeting Dates 9:00pm**

Future meeting dates (starting at 7.00pm):

- 18 March 2025 (likely to change to 11 February 2025)
- 20 May 2025 (extraordinary meeting to elect a chairman)
- 3 June 2025
- 30 September 2025
- 18 November 2025
- 10 February 2026

For information on applying for a grant or grant application deadlines for these meetings, contact [andrew.jack@wiltshire.gov.uk](mailto:andrew.jack@wiltshire.gov.uk) or [alexa.davies@wiltshire.gov.uk](mailto:alexa.davies@wiltshire.gov.uk).



# MINUTES

**Meeting:** Marlborough Area Board  
**Place:** The Assembly Room, Marlborough Town Hall, Marlborough, SN8  
1AA  
**Date:** 1 October 2024  
**Start Time:** 7.10 pm  
**Finish Time:** 8.53 pm

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Please direct any enquiries on these minutes to:

Matt Hitch Democratic Services Officer,(Tel): 01225 718059 or (e-mail)  
[matthew.hitch@wiltshire.gov.uk](mailto:matthew.hitch@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Jane Davies (Chairman), Cllr James Sheppard and Cllr Jerry Kunkler (Substitute)

### **Wiltshire Council Officers**

Andrew Jack – Strategic Engagement and Partnership Manager  
Dominic Argar – Assistant Multimedia Officer  
Matthew Hitch – Democratic Services Officer

**Total in attendance: 25**

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<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
45	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> <li>• Cllr Caroline Thomas – substituted by Cllr Jerry Kunkler</li> <li>• Suzy Deering – Kennet and Avon Medical Practice</li> <li>• Sheila Glass – Chairman of Ramsbury and Axford Parish Council</li> </ul>
46	<p><u>Minutes</u></p> <p>The Chairman read out an amendment to the draft minutes suggested by Cllr Ian Blair Pilling, Cabinet Member for Public Health, Communities, Leisure and Libraries.</p> <p>On the proposal of the Vice-Chairman, seconded by Cllr Jerry Kunkler, it was resolved to make the:</p> <p><b>Decision</b></p> <p><b>To approve the minutes of the previous meeting held on 18 June 2024, as a true and correct record, subject to the following amendment to Minute Item 36 changing:</b></p> <p><b><i>The Marlborough Community Area Joint Strategic Needs Assessment identified that there was an under provision of gym facilities in the town.</i></b></p> <p><b>To</b></p> <p><b><i>Wiltshire Council's market intelligence data showed that there was an under provision of gym facilities in the town.</i></b></p>
47	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
48	<p><u>Chairman's Updates</u></p> <p>The Chairman gave the following updates:</p> <ul style="list-style-type: none"> <li>• She encouraged the public to take part in Wiltshire Council's Gypsies and Travellers Development Plan Consultation, which was open until 4 October.</li> <li>• A Challenging Poverty event would be help at 7pm, on 3 October, in Marlborough Town Hall. Speakers would include local MP Danny Kruger and the CEO of Wiltshire Citizens Advice, Suzanne Wigmore.</li> </ul>



	<ul style="list-style-type: none"> <li>• She was pleased to report that Alexa Davies had been appointed as the Area Board’s new Engagement and Partnerships Lead and said that the Area Board looked forward to working with her.</li> </ul>
49	<p><u>Information Items</u></p> <p>The Area Board noted the information items in the agenda pack, these were:</p> <ul style="list-style-type: none"> <li>• FACT Family Help Project, pg. 17-18</li> <li>• FACT Transitional Safeguarding, pg. 19-20</li> <li>• Wiltshire Youth Council, pg. 21-22</li> <li>• Cost of Living Update, pg. 23-24</li> </ul> <p>The Chairman welcomed the extension of the Household Support Fund scheme and highlighted that Wiltshire Council was able to provide advice about cost-of-living challenges and signpost people to the agencies that were best placed to help.</p>
50	<p><u>Partner Grant Feedback and Community Updates</u></p> <p>The Chairman agreed to take feedback from grant recipients in advance of Items 4 and 5 on the agenda.</p> <p><u>Marlborough Sing-Along Social</u></p> <p>Representatives thanked the Area Board for a £500 grant to support a sing along in St Mary’s Church, which helped older and isolated people and those with additional needs. The Area Board the enjoyed a song played by members of the band.</p> <p><u>Marlborough Sports Forum</u></p> <p>Dominique from Marlborough Sports Forum gave a presentation about the Marlborough Sports and Activity Festival held on 6 May 2024. She explained that they had run 12 different activities for the 161 young people that had attended. A survey, asking for the event to be ranked between one and 10, had been handed out to the young people after the event and had had around 60 responses. The majority of the young people that had attended had ranked the event as being 10 out of 10, although the organisers sought more detailed feedback to help them encourage participation in sport. The young people had identified that not having people to go with and membership fees were the biggest obstacles to the participating. Efforts to improve engagement included providing details about local sports clubs and giving out free vouchers. Climbing had been the most popular activity, and the Sports Forum were working with Marlborough College on running a new community climbing session. Thanks were given to the Area Board for part funding the event.</p> <p><u>Aldbourn Youth Council</u></p>

Peter Hogan, a trustee of Aldbourne Youth Council, explained that they were lucky to be able to use a local building called The Junction, rent free. He reported that 70 young people had registered with the group and confirmed that they did not charge subscription fees. They ran a programme of activities over the summer holidays, with six sessions per week organised between two different age groups. Activities included cooking and financial management. He thanked the Area Board for their financial support and invited them to attend an event on Sunday when the young people would be baking cakes.

#### MantonFest

Roger Grant from MantonFest explained that they were a community and family friendly festival that were celebrating their fifteenth anniversary in 2024. He reported that they had been able to offer young people from local schools the opportunity to perform, or support, activities. He then gave examples of the way in which some young people had benefitted, such as a young man who had gained experience of stage and lighting management and was due to complete a related apprenticeship next year. Another young student had become involved in amateur dramatics after attending MantonFest and was able to perform in French. Mr Grant thanked the Area Board for their support and was pleased to report that MantonFest planned to run festivals in other areas, including in Devizes next year.

#### Merchant's House

Thanks were given to the Area Board for providing £3,000 towards roof repairs and £500 towards museum display exhibits. The representative explained that the £500 was invested to help them to run self-guided tours and that 71 percent of their visitors now experienced Merchant's House that way. The changes to the visitor experience had not only allowed them to significantly increase their revenue from £10,000 last year, to £15,000 in the current year, but also helped the venue to become more accessible.

Details about some of the recent events and exhibits were provided, including a Civil War event in July. Poppys, previously on display in the Tower of London, were due to be installed on 10 November and people would be invited to write the names of people that they wanted to be remembered on them. On 11 November, there would be free entry to the museum between 10am and 1pm to mark Armistice Day. Further changes to the museum were planned in 2025, with more post-war content to be included. Thanks were given to the Area Board and to Marlborough Town Council for their support.

#### 2<sup>nd</sup> Marlborough Scouts

Donna from 2<sup>nd</sup> Marlborough Scouts thanked the Area Board for contributing £3,000 towards roof repairs at their hut. She explained that unforeseen costs had emerged during construction, including the discovery of a rotten beam, lack

of joists in their flat roof and a tree root growing through a soakaway, which had meant that the original budget of £26,000 had increased. However, she was pleased to report that the hut was now watertight. They had installed insulation in the roof and the roof had been covered in an environmentally friendly, fully recyclable, product. The hut was used by a wide section of the community, not just the Scouts, and the new roof would help to secure the building's long-term future.

#### Marlborough Tennis

Andrew Payne, Chairman of Marlborough Tennis Club, explained that they were a volunteer run organisation. They had completed their new two-storey clubhouse, which was built by a local builder on a fixed price contract, in July. He thanked the Area Board for providing funding for the top-floor fit out. He was also pleased to report that they had received help from the Lawn Tennis Association to support more youth and walking tennis and to allow people from disadvantaged backgrounds to play the sport.

The Area Board thanked the grant recipients for their feedback and were pleased to hear about the positive impact that grant funding was having in the community.

After the Area Board had heard from grant recipients, Acting Inspector Chris Wickham provided an update on behalf of the Neighbourhood Police Team. Points included:

- Inspector Simon Garrett would be joining the team in October and Acting Inspector Wickham would return to his previous role as Sergeant.
- Acting Inspector Wickham had worked with Inspector Garrett previously. He stated that Inspector Garrett would do a good job and had recently had experience working in Swindon.
- Overall levels of crime were stable, although there had been a decrease in the number of reported thefts.
- Reports of 'violence against the person' crimes had gone up slightly over the past two months, although they were still down on the equivalent period in 2023.
- A local Shop Watch scheme allowed businesses to share information about suspected shoplifters.
- There had been an increase in vehicle offences in July and August. This was largely a seasonal issue as cars were targeted during the summer when parked near popular beauty spots.
- There were no sexual offences under investigation in the Area Board's area where the offender was unknown.
- It was clarified that crimes categorised as miscellaneous included impersonating a police officer and creating indecent images.
- Wiltshire Police were aiming to attend 100 percent of reported burglaries.
- Wiltshire Police's Formal Action Taken (FAT) rate for burglaries was

	<p>around a percentage point higher than similar forces.</p> <ul style="list-style-type: none"> <li>• Most of the burglaries of business premises in the Area Board's area targeted farms and there had been recent instances in Baydon.</li> <li>• There was often an increase in hare coursing at this time of year and a number of incidents had been reported on Marlborough Downs. Two people had recently been arrested on the border between Pewsey and Marlborough for hare coursing offences.</li> <li>• More police patrols were taking place in villages to deter burglaries and provide reassurance to residents.</li> </ul> <p>During the discussion, the following points were made:</p> <ul style="list-style-type: none"> <li>• The Area Board thanked the Acting Inspector for his presentation.</li> <li>• When asked about how to identify signs of hare coursing, the Acting Inspector explained that four by fours driving erratically were often a sign that hare coursing was taking place. He noted that there was a good network of local spotters and encouraged people to come forward if they had any information.</li> <li>• Cllr Jerry Kunkler thanked Acting Inspector Wickham for how his team had marshalled the recent Pewsey Carnival and praised him for stepping up and taking responsibility for the team whilst Inspector Ben Huggins was on secondment.</li> <li>• In response to a query from Roger Grant about drug offences in the local area, Acting Inspector Wickham reassured him that offences in the Area Board's area were relatively low when compared to other areas. However, they were aware of a few individuals trying to sell drugs in the local area and they were working hard to tackle the issue. An illegal immigrant had been arrested for possession.</li> </ul> <p>The Area Board also noted the following written and online updates:</p> <ul style="list-style-type: none"> <li>• Neighbourhood Policing Team, pg. 25-32</li> <li>• Wiltshire Road Safety Partnership, pg. 33-43</li> <li>• Healthwatch Wiltshire Annual Report, The Value of Listening - online</li> <li>• Dorset and Wiltshire Fire and Rescue – online</li> <li>• BaNES, Swindon and Wiltshire Together - Integrated Care Board, pg. 45-47</li> <li>• Community First, pg. 49-54</li> </ul>
51	<p><u>Marlborough Area Board Priorities</u></p> <p>The Area Board received updates on the progress made towards its priority areas.</p>
52	<p><u>Action Plan for Marlborough</u></p> <p>Strategic Engagement and Partnerships Manager, Andrew Jack, outlined the</p>

	<p>Area Board's workplan for 2024/25. He reminded the Area Board that he had provided an update at their previous meeting about the Community Area Joint Strategic Needs Assessment (CAJSNA). The Area Board had then used the findings of the CAJSNA, and a public survey, to inform their priorities for the forthcoming year. He then outlined some of the specific targets across the Area Board's three priority areas.</p> <p>He explained that Cllr Caroline Thomas and he had been working to try to reestablish the Marlborough Local Youth Network. He also noted that Marlborough Town Council had recently employed a full-time youth worker.</p> <p>Efforts were ongoing to tackle isolation in older people. Marlborough Health and Wellbeing Group had held a very successful event in the Autumn. They were considering holding similar events in future, possibly hosted in Marlborough's recently refurbished leisure centre. Other events planned included hosting a Techie Tea Party to help older people improve their IT skills.</p> <p>The Area Board would continue to work closely with local councils to progress projects through the Local Highway and Footway Improvement Group. They also aimed to work closely with local parishes and the Office of the Police and Crime Commissioner to make the most of the data obtained by Community Speed Watch teams and Speed Indicator Devices. Furthermore, the Area Board would encourage people to use active transport, such as working with local schools to take up Bikeability training.</p>
53	<p><u>Children and Young People Update</u></p> <p>The Area Board's lead member for children and young people, Cllr Caroline Thomas, was unable to attend the meeting, but provided the following written update:</p> <p><u>Marlborough Area Youth Forum Summer Events</u></p> <ul style="list-style-type: none"> <li>• <i>With funding from the Area Board, Wiltshire Community Foundation, Marlborough College and the National Lottery, our amazing trustees and volunteers, led by Lisa Farrell, ran two summer afternoon events in August at Marlborough's Community and Youth Centre with scooter tuition and games on the skatepark, football and cricket coaching on the Rec, a climbing wall, music and karaoke. Burgers and hot dogs were provided through the afternoon. All at no charge.</i></li> <li>• <i>The Forum is looking for a part time youth worker. We are offering £15 per hour for 15 hours per week but can be flexible.</i></li> </ul> <p><u>Marlborough Town Council Youth Worker Apprentice</u></p> <ul style="list-style-type: none"> <li>• <i>With Marlborough's Town Clerk and Councillor support, I led the initiative to recruit a Youth Worker Apprentice offering a level 6 (degree) qualification to the successful candidate, Matt Powell, who is joining MTC today; 1 October. As well</i></li> </ul>

	<p><i>as being a hands-on role with local young people, the job will entail working across partners and stakeholders to expand what's on offer to young people - as a volunteer or recipient - through a wide range existing organisations.</i></p> <p><u>Local Youth Network</u></p> <ul style="list-style-type: none"> <li><i>• We'd like to re-ignite the 'Local Youth Network' of organisations supporting young people across the Community Area - quarterly meetings (face to face or via Microsoft Teams) to help support one another, share expertise and awareness of what is on offer and maybe plan new initiatives and events. Ideally, this group would involve Matt any anyone involved with young people across clubs and organisations in the area, including schools and the police, as well as local young people themselves and could help plan the use of Area Board's Youth Grant funding to maximise the benefits funding can bring.</i></li> </ul>
54	<p><u>Older and Vulnerable People Update</u></p> <p>Jill Turner, Chair of Marlborough Health and Wellbeing Group, provided further information about the networking event that they had held in July. She explained that a street artist had provided advanced publicity to attract people to the event. The event had been well attended and there were displays from a wide range of statutory and non-statutory organisations. She thanked the Area Board for their financial support and highlighted that they had only spent £700 of the £1,000 contribution. The next meeting of the Health and Wellbeing Group would be on 3 October and it was planned to have 27 different organisations represented in the room.</p> <p>The Chairman stated that she really enjoyed attending the event and thanked Jill for her hard work.</p>
55	<p><u>Road safety Update and Local Highway and Footway Improvement Group (LHFIG)</u></p> <p>The Vice-Chairman was pleased to report that the Local Highway and Footway Improvement Group (LHFIG) had held a well-attended meeting on 11 July. He explained that the group was a useful forum to discuss issues with town and parish councils that helped to move forward important projects. He then provided further detail about some of the applications discussed, including Issue 8-22-17, where the Area Board were seeking to find a solution alongside the neighbouring authority of West Berkshire. He also noted that it might not be possible to take on any further projects until April, as there was a need to focus projects already in the pipeline.</p> <p>In response to a query about the timeframe to deliver application 8-23-2 in Mildenhall, the Vice-Chairman explained that negotiations were ongoing with landowners, and they hoped to reach an agreement by the next meeting.</p> <p>On the proposal of the Vice-Chairman, seconded by the Chairman, it was resolved to make the:</p>

	<p><b>Decision</b></p> <p><b>To progress and/or allocate funding towards the following issues:</b></p> <ul style="list-style-type: none"> <li>• 8-21-8 – Aldbourne Virtual Paths – to take forward the £20,500 scheme. To allocate £15,375 subject to the agreement of £5,125 from Aldbourne Parish Council and to progress an advert for the 20mph limit.</li> <li>• 8-19-10 – Marlborough Frees Avenue 40mph limit extension – to take forward the scheme as amended, whilst querying readvertisement. To allocate £3,525 (subject to £1,175 from Marlborough Town Council).</li> <li>• 8-22-17 - Chilton Foliat HGV Issues – to request a revised scheme from West Berkshire Council. LHFIG ringfencing £3,750 (subject to a £1,250 contribution from Chilton Foliat Parish Council).</li> <li>• 8-23-2 – Mildenhall Proposed Footway – to allocate £10,000 towards the proposal for a substantive project.</li> <li>• 8-23-15 – Ramsbury, Isles Road - to progress the scheme, estimated at between £8,000 and £9,000 (subject to legal agreements and the agreement of a £2,500 from Ramsbury Parish Council).</li> </ul> <p><b>To add the following issues to the priority list:</b></p> <ul style="list-style-type: none"> <li>• 8-24-03 - Marlborough Town Boundary A4 Manton</li> <li>• 8-24-04 - A346 Postern Hill</li> <li>• 8-24-05 - A346 Port Hill</li> <li>• 8-24-06 - A345 Granham Hill</li> </ul> <p><b>To close the following issue:</b></p> <ul style="list-style-type: none"> <li>• 8-23-3 – Chilton Foliat Bollard – total cost £1,200</li> </ul>
56	<p><u>Grants</u></p> <p>The Area Board noted the budgets remaining for allocation at the meeting and heard from representatives in attendance who gave a brief overview of, and answered questions about, their projects.</p> <p><b>Community Area Grants:</b></p> <p><u>Ramsbury and Aldbourne Bowls Club Requesting £1,017 Towards a Sprayer and Equipment Storage</u></p> <p>Mr Martin Smith, a committee member of the club, spoke in support of the project. He explained that the club were spending £7,000 per year on maintaining their green and that a sprayer would allow them to do this themselves, rather than paying a company to do it.</p> <p>During the discussion, the Area Board sought assurances that checks were</p>

undertaken to ensure that the person who would be operating the sprayer had the appropriate licence to use the equipment. Mr Smith stated that they would investigate the issue and ensure that the appropriate licence was in place.

On the proposal of the Chairman, seconded by the Vice-Chairman, it was resolved to make the.

**Decision**

**To award Ramsbury and Aldbourne Bowls Club £1,017 towards a sprayer and equipment storage on the condition that they ensured that any required licences to use the equipment were in place.**

***Reason – The application met the Community Area Grant Criteria 2024/25.***

St Peter’s and St Paul’s Marlborough Trust Ltd., Requesting £3,000 Towards Roof Restoration

Ann Marie Newbigin, Chair of Trustees at St Peter’s and St Paul’s, spoke in support of their application. She gave a detailed overview of the history of the trust, outlining some of the challenges they had faced to putting it on a sustainable footing and in maintaining their historic building. She explained that they had spent over half a million pounds on repairs over the past 20 years and noted that a number of local charities had held events at the venue. Over recent years they had built up their reserves so that they had £400,000, but they were keen to receive support from the community, to attract more visitors and host a greater range of events. She reported that they had recently had a leak under their café which had forced it to shut for 10 weeks. They needed to spend £30,000 to £40,000 replacing guttering and also needed to complete repairs to masonry to prevent future leaks.

On the proposal of the Chairman, seconded by the Vice-Chairman, it was resolved to make the:

**Decision**

**To award St Peter’s and St Paul’s £3,000 towards roof restoration.**

***Reason - The application met Community Area Grant Criteria 2024/25.***

**Older and Vulnerable People’s Grants:**

Monday Club Requesting £1,600

The Chairman noted that the Monday Club were unable to attend as they were on their annual trip to Weymouth.



	<p>On the proposal of the Vice-Chairman, seconded by Cllr Jerry Kunkler, it was resolved to make the:</p> <p><b>Decision</b></p> <p><b>To award the Monday Club £1,600.</b></p> <p><b><i><u>Reason</u> – The application met the Older and Vulnerable People’s Grant Criteria 2024/25.</i></b></p> <p>Information links: <a href="#">Area Board Grants</a> and <a href="#">Grants Criteria</a></p>
57	<p><u>Any Other Questions</u></p> <p>Jill Turner, from <a href="#">University of the Third Age</a>, suggested that they collaborate with the Area Board in planning Techie Tea sessions for older people. The Chairman agreed that this would be a good idea.</p>
58	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
59	<p><u>Close and Future Meeting Dates</u></p> <p>7:00 – 9:00pm with networking from 6.30pm</p> <ul style="list-style-type: none"> <li>• 3 December 2024</li> <li>• 18 March 2025 - Minal Village Hall, SN8 2LR</li> <li>• 20 May 2025 – County Hall, Trowbridge</li> <li>• 3 June 2025</li> <li>• 30 September 2025</li> <li>• 18 November 2025</li> </ul> <p>Meeting details, agendas and minutes can be viewed <a href="#">here</a>.</p>



## MARLBOROUGH HEALTH AND WELLBEING GROUP MEETING 1<sup>ST</sup> OCTOBER 2024

### Attendees

Sarah Cardy; Age UK  
Councillor Jane Davies, Cabinet Member for Adult Services, SEND, Transitions & Inclusion  
Andrew Jack; Strategic Engagement and Partnership Manager, Wiltshire Council  
Amritpal Kaur: Healthwatch Wiltshire  
Natalie Langley-Bunce: WASP  
Sanjana Matthews-Mair; Health Trainer, Wiltshire Council  
Karen Montgomery: Social Prescriber KAMP  
Dominique Oughton: WASP  
Sasha Thorbek; Greatwood Charity  
Jill Turner, Chair, Marlborough Health and Wellbeing Group

### Apologies

Frances Barrone; Prevention and Wellbeing Team Wiltshire Council  
Kate Brooks: Age UK Wiltshire  
Becky Bye – Rethink Mental Health  
Suzie Deering, KAMP  
Jonathan Mansfield; Alzheimer’s Wiltshire  
Sarah Marriott; Alzheimers Wiltshire Richard Spencer-Williams, Clerk, Marlborough Town Council

No.	ITEM and ACTION	ACTION
1	<p><b>Notes of the Meeting on 19<sup>th</sup> June 2024</b> The Notes of the meeting held on 19<sup>th</sup> June 2024 were agreed as an accurate record</p>	
2	<p><b>Matters arising</b> There were no matters arising that were not on the agenda.</p>	
3	<p><b>Grant / investment funding update</b> AJ confirmed that a total of £7,700 investment funding was available for older and vulnerable adults during 2024-25.</p> <p>Three applications had been considered at the Marlborough Area Board (M.A.B.) meeting 18.06.2024:</p> <ul style="list-style-type: none"> <li>• Area Board Initiative – Open Day event, £500</li> <li>• Marlborough Area Poverty Action Group summer outings - £1,000</li> <li>• Arts Together – Projects for isolated and vulnerable local people - £2,500</li> </ul> <p>The first two applications had been granted in full and a total of £1,500 being offered initially to Arts Together with the potential to apply again at the December 2024 M.A.B. meeting.</p> <p>A further award of £1,600 had been made at to the Monday Club the MAB meeting on 1<sup>st</sup> October 2024 resulting in a total investment</p>	

	<p>allocation of £4,600 and therefore <b>£3,100</b> remained available for investment during the remainder of the financial year 2024/25.</p> <p>Weblink: <a href="https://www.wiltshire.gov.uk/article/6145/Area-Board-Grants">https://www.wiltshire.gov.uk/article/6145/Area-Board-Grants</a></p>	
4	<p><b>Marlborough HWB Open Day 6<sup>th</sup> July 2024</b></p> <p>JT introduced background to the health and wellbeing open day which was held in St Peter’s Church on 6<sup>th</sup> July 2024 (10.00 – 15.00) as the first public facing event organised by the Group.</p> <p>AJ explained that the event had been based upon the approach which had been developed successfully in Devizes for several years.</p>	
4a.		
4b	<p><b>Exhibitors</b></p> <p>A total of 27 exhibitors had supported the Day covering a wide range of health and wellbeing services.</p>	
4c.	<p><b>Programme of events</b></p> <p>The programme of activities during the morning was planned as follows:</p> <p><i>10.00 OPEN DAY COMMENCES</i></p> <p><i>STREET ARTIST TO PARADE THROUGH THE HIGH STREET</i></p> <p><i>10.30 THE MAYOR – FORMAL OPENING</i></p> <p><i>10.40 MARLBOROUGH COMMUNITY CHOIR – Church Nave</i></p> <p><i>11.00 GREATWOOD HORSE AND SHETLAND PONY in CHURCH GROUNDS (Did not take place due to inclement weather)</i></p> <p><i>11.15 FRUCI FIT – EXERCISES and MUSIC – Church Nave</i></p> <p><i>11.30 STREET ARTIST TO PARADE THROUGH THE HIGH STREET</i></p> <p><i>12.15 AGE UK – SEATED EXERCISES – Church Nave</i></p> <p><i>13.00 STREET ARTIST TO PARADE THROUGH THE HIGH STREET GREATWOOD HORSES TO LEAVE THE EVENT</i></p> <p><i>15.00 OPEN DAY CLOSES</i></p> <p>In addition SM-M had been available to provide one to one advice including smoking cessation.</p>	
4d.	<p><b>Financial support for the event.</b></p> <p>A total of £1,000 had been awarded by the Marlborough Area Board (grants: ABG 1680 and ABG1684) to support publicity for the event notably the hire of the Street Artist, the production of the event banner and some refreshments for the exhibitors. AJ confirmed that the underspend of £264.80 would remain available during the year 2024/5 and if unused would be accrued to 2025/6.</p>	
4e	<p><b>Publicity</b></p> <p>Local publicity was recognised as important to ensure a successful event to include in the High Street on the day to attract people to the Church. The details were publicised in Marlborough News, ‘Tower and</p>	

4f	<p>Town' and Penny Post. The BBC, the Gazette and Herald and local parish magazines had been notified too. Posters and flyers had been distributed to key venues in Marlborough High street including the library, Jubilee Centre, St Peter's Church, shops, the Parade Cinema and the KAMP surgery.</p> <p><b>Discussion</b> Despite the unseasonal wet and windy weather the event represented a positive beginning for a programme of future similar events possibly with the inclusion of offers such as free blood pressure checks.</p> <p>Specific comments included the adding of event timings to the pre-publicity. JD emphasised the requirement for early and widespread publicity for future events. The merits of using an indoor venue were acknowledged in addressing the vagaries of the weather.</p> <p>In conclusion the Group confirmed the merits and importance of promoting awareness of health and wellbeing services and information and therefore agreed to commence planning for another public facing event in 2025 in addition to the annual networking event for the local organisations and service providers.</p>	
5. 5a	<p><b>Future planning</b> <b>Marlborough Leisure Centre upgrading</b> JD and AJ updated the Group on the investment of £2.4m which Wiltshire Council had awarded to support the upgrading of the Marlborough Leisure Centre to include the refurbishment of the swimming pool and changing areas, increased gym facilities and a fully accessible 'changing places' WC. The squash facilities would no longer be available at the Centre and Marlborough College had made their courts available to the public.</p> <p>The work programme was due for completion in May 2025 and it was suggested that the next Health and Wellbeing Open Day be scheduled to take place at the Centre as part of the reopening arrangements although not linked to the formal opening.</p>	KM
5b	<p><b>Financial support for an event</b> JD invited KAMP to consider supporting the event as a joint initiative between Wiltshire Council with its focus on ill health prevention and the NHS.</p>	
5c	<p><b>Accessibility</b> The importance of encouraging the take up exercise was recognised noting the potential deterrent effect of charges for use of facilities.</p> <p>S M-M confirmed that clients who were referred for exercise to the Leisure Centre benefitted from discounts on the price for sessions.</p> <p>Alex Muse, Business Development Manager at Wiltshire Council was identified as a key contact ( <a href="mailto:alex.muse@wiltshire.gov.uk">alex.muse@wiltshire.gov.uk</a> )</p> <p>D was keen to ensure that future events provided information on Lasting Powers of Attorney too.</p>	

5d	<p>AJ confirmed that Park Run was free to join and that attendees were invited to walk too.</p> <p><b>Timescale</b> JD confirmed that a contractor had been appointed for the Centre upgrade. Following discussion it was agreed to plan for an early autumn public open day to avoid any potential over runs on the upgrade timetable.</p> <p>The annual networking event for the local organisations would be scheduled for the spring at St Peter's Church and would ensure liaison with the Wiltshire Council's Prevention and Wellbeing Team.</p>	JT
5e	<p><b>Catering</b> Alternative arrangements would be made for catering to support the public event if the Leisure Centre facilities were not available.</p>	
6	<p><b>Any other business</b></p>	
6a	<p><b>Stop smoking event</b> S M-M would be holding a 'stop smoking' session at the weekly Farmers' Market in Marlborough on 9<sup>th</sup> October 2024.</p>	
6b	<p><b>Get out – get active'</b> WASP would launch its new initiative 'Get out – get active' (GOGA) soon. Do to provide information when available.</p>	DO
6c	<p><b>Carers' together Wiltshire</b> The Carers' together Wiltshire event would be held at the Scout Hut in Marlborough on 30<sup>th</sup> October 2024 with the aim of finding out more about local carers' needs and offering help and advice (details previously circulated to Group members)</p>	
6d	<p><b>Marlborough Tennis</b> The newly refurbished and extended club house was available for local groups and organisations to use. It was noted that disability access was not yet available.</p>	
6e	<p><b>Age UK Wiltshire</b> The 'Fitness and friendship' sessions were intended to support both physical activity and social interaction.</p>	
6	<p><b>Date of next meeting</b> To be confirmed</p>	

#### ACTION SUMMARY SHEET

No	ACTION REQUIRED	LEAD
5b	To explore the potential for KAMP financial support for the proposed Open Day event	KM
5d	Networking event – to commence planning for the 2025 and to liaise with the Wiltshire Council Prevention and Wellbeing Team	JT
6b	WASP GO-GA initiative – to share details	DO

## Christmas Opening Hours



The Community First office will close for the festive period at 4pm on Tuesday 24<sup>th</sup> December 2024 and will reopen at 9am on Thursday 2<sup>nd</sup> January 2025.

On behalf of our team, wishing you a very Merry Christmas and a Happy New Year.

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## Have your say on homecare services in Wiltshire

Wiltshire Council is conducting a comprehensive review of its care at home/domiciliary care frameworks, with the aim of shaping the future of homecare services across the county. This review will contribute to the development of an options proposal for future commissioning in 2026.

The council is eager to hear from those who receive care at home, whether their care is council-funded or self-funded, as well as from carers, families, and care providers.

The feedback collected will help inform how care services can best support people in their homes, how to improve the experience of finding care, and how to assist people in staying at home longer. The consultation is for adults (18+), children and young people, and adults with mental health needs, learning disabilities, or autism.

### Key areas of feedback:

- What do people need and want from care at home?
- How does care work best for individuals?
- How can the council assist people to remain at home for longer?
- What are people's experiences of finding care and working with the council when care is funded?
- How does community support help people stay at home?
- What is the experience of unpaid carers in working with care providers?
- Looking ahead, how do people see the future needs of homecare changing?

### How to get involved:

Voice It, Hear It is leading the consultation and engagement on behalf of Wiltshire Council. To ensure your voice is heard, we would like to invite homecare users, carers, and care providers to participate in this important consultation. Your voice matters!

**Take our online survey:** <https://survey.zohopublic.eu/zs/YgBPRq>

**Book a 1-to-1 telephone consultation:** ([voice@communityfirst.org.uk](mailto:voice@communityfirst.org.uk))

For more information or to get involved, please contact:

[voice@communityfirst.org.uk](mailto:voice@communityfirst.org.uk)

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## Reminder - Community Transport Directory

If you work with individuals who need help with transport, please let them know about the Community Transport Directory. People who need help from their local Link Scheme or Community Minibus Group should contact the organisation directly.

Our directory has a list of contact details and can be found here:

<https://www.communityfirst.org.uk/transport/directory/>

## Carers Together Wiltshire

Carers Together Parent Carer Lead Jo is hosting two sessions for parent carers in December. Please see below for the details and share with parent carers so they are aware of the support on offer as well as our monthly parent carer newsletter.

- **Wednesday 4<sup>th</sup> December 2024** - Face to face support group (10.30am-12pm) at the Cosy Club in Salisbury. No need to book, just drop in.
- **Thursday 19<sup>th</sup> December 2024** - Virtual evening group (7-8pm) Christmas quiz. Please email Jo for the link ([jhculley@communityfirst.org.uk](mailto:jhculley@communityfirst.org.uk))

All parent carers are welcome to attend.

Our parent carer newsletter contains information, events and resources for parent carers in Wiltshire. If you know another parent carer who could benefit from the newsletter, please send them the link so they can subscribe: <https://mailchi.mp/93192f1024d4/parent-carers-newsletter>

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## Oxenwood 2025 School Holiday Clubs

Join us at Oxenwood Outdoor Education Centre for an action-packed, school holiday adventure with our new holiday clubs launching in February 2025.

### Activities include:

**Paddle sports** - From April onwards and will include an introduction to Stand up Paddleboard and canoeing. The equipment to be used, the dangers that could be encountered (and how to not get in that situation in the first place!) paddle strokes and self-rescue. Ensuring you get the skills necessary to enjoy and safe and fun day on the water

**Mountain biking** - Learn the skills necessary to conduct repairs and identify faults with your bike, skill-based sessions designed to make better riders of all abilities, journeys out from the centre teaching the skills for moving across country safely and added basic navigation.

**Bushcraft** - Could you fend for yourself without any home comforts? How would you get on if you were lost or stranded in unknown territory? This day will teach you to get to grips with a few vital survival skills that could keep you alive and get you home in one piece. Learn how to prepare yourself for the unexpected, find water and make it safe, prepare and cook game, build a shelter, make fires for warmth and cooking and live in harmony with nature. You will also learn how to make distress signals for rescue or to navigate your way home.

**Targets and trajectories** - This day will involve various shooting techniques, utilising archery, olympic style air rifle, snap barrel air rifle and BB guns. The day will cover how to safely use all systems, how to zero your rifles, utilise alternate point of aim, how to fire from different positions and learn how to achieve the maximum points on offer every time!

**History / theme days** - The British Isles boasts a long and proud history and what better way to explore this history as becoming part of it! During our history day you will find out what its like to be drilled into shape as a Roman Legionnaire or discover how the Vikings became a feared invader of our islands, this immersive experience will ensure you leave here ready to invade and pillage!

**Multiple activity day** - This will incorporate all activities available during the week, condensed to give the attendees a taste of each. This will incorporate, bushcraft, mountain biking, riles shooting, Archery and climbing. A fun multi activity day for a range of ages.



	Monday	Tuesday	Wednesday	Thursday	Friday
	09:00 - 16:15	09:00 - 16:15	09:00 - 16:15	09:00 - 16:15	09:00 - 16:15
8 - 11 years	Mountain Bike	Bushcraft	Targets and trajectories	History / Theme Day	Multi activity day
12 - 16 years	Bushcraft	Mountain bike	History / Theme Day	Multi activity day	Targets and trajectories

**Price:** £30 per person, per day

**Ages:** 8 - 11 years old  
12 - 16 years old

**Lunch:** Attendees should bring a packed lunch.

For more information or to reserve your place email: [info@oxenwood.org.uk](mailto:info@oxenwood.org.uk)

**Briefing prepared by:**

Ellie Ewing  
Marketing and Communications Manager (Community First)  
[eeving@communityfirst.org.uk](mailto:eeving@communityfirst.org.uk)



## ICB updates for Wiltshire Area Board

### Joint Chief Executive appointed to lead region's three acute trusts

A new Joint Chief Executive Officer has been appointed to lead the Royal United Hospitals Bath NHS Foundation Trust, Great Western Hospitals NHS Foundation Trust and Salisbury NHS Foundation Trust.

Cara Charles-Barks, who is the current Chief Executive Officer at the Royal United Hospital in Bath, will take up the new position from Friday 1 November.

This appointment follows a decision by the boards of each of the three trusts earlier in the year to establish a group model to deliver better outcomes for local people.

Before joining the team at the RUH, Cara had previously been Chief Executive Officer at Salisbury NHS Foundation Trust.

She has also been listed as one of the top 50 Chief Executives working in the NHS on five separate occasions.

The new group model is a collaboration between the three existing trusts, and not a formal merger.

Each trust will remain a separate organisation, and continue reporting to its own dedicated executive team and board.

Sue Harriman, Chief Executive Officer, Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board, said: "Cara's appointment is excellent news for our three hardworking acute hospitals and our wider health and care system.

"True collaboration adds real value to patient care and all three hospital trusts have a unique role to play in strengthening the support that local people and communities count on at every stage of their lives.

"Under Cara's expert leadership, our hospitals will be stronger together and I look forward to seeing the benefits of these new arrangements over the coming years."

### Public asked to help shape new ten-year plan

Patients, families and staff working across the NHS have been invited to have their say on a new ten-year plan that will aim to revolutionise the entire health and care service.

Wes Streeting MP, Secretary of State for Health and Social Care, announced details of the new plan on Monday 21 October.

He said: "When I was diagnosed with kidney cancer, the NHS saved my life, as it has for so many people across our country.

"Today the NHS is going through the worst crisis in its history. But while the NHS is broken, it's not beaten. Together, we can fix it.

"We need your ideas to help turn the NHS around. Our 10 Year Health Plan will transform the NHS to make it fit for the future, and it will have patients' and staff's fingerprints all over it.

"I urge everyone to go to [www.change.nhs.uk](http://www.change.nhs.uk) today and help us build a health service fit for the future."

The new Change NHS website allows people to submit their ideas and feedback, and also provides details of upcoming in-person engagement events.

Wes Streeting is expected to publish the new ten-year plan in full in the spring of next year. Find out more at [www.change.nhs.uk](http://www.change.nhs.uk).

### ICB awarded Armed Forces Covenant Silver Award

The ICB has been recognised with the Silver Award by the Ministry of Defence for its exceptional support of the Armed Forces.

Recognising organisations that go above and beyond in their support for serving personnel, veterans, and their families, the Silver Award is presented to those who demonstrate their commitment by signing the Armed Forces Covenant and implementing policy changes and workplace adjustments.

The Armed Forces Covenant is a promise that acknowledges and understands that those who serve or have served in the Armed Forces, and their families, should be treated with fairness and respect in the communities, economy, and society they serve, ensuring that their contributions and sacrifices are respected and valued in the workplace.

There is a three-tier approach of bronze, silver, and gold, and the ICB is one of only four others that have recently received the Silver Award.

Sue Harriman, Chief Executive Officer, BSW ICB, said: "As a Royal Navy veteran, I know that those who have served in the Armed Forces are reliable, resilient, resourceful and committed members of our team.

"The Armed Forces community brings a unique and highly valuable set of transferable skills to the NHS.

"They demonstrate key values including compassion and willingness to serve others, which makes them a huge asset to us as we commission services in the area to improve health and enrich lives of the public."

### ICB pledges support to council's new SEND strategy

The ICB has pledged its support to a new plan from Wiltshire Council, which sets out how local partners will work with families, children and young people with Special Educational Needs and Disabilities (SEND).

Known as Meeting Needs Together, the ambitious plan was agreed by the Wiltshire Council cabinet at its meeting at the end of September.

The plan contains the following six priorities:

- Children and young people and their families will be at the centre of planning, their views and aspirations heard and acted upon, as true partners
- Getting the right support at the right time, identifying and acting on our children's needs at the earliest opportunity and through promotion of inclusive approaches and practice across the local area
- Provide opportunities for timely planning, reflective of the views of the child or young people and parent carers' current needs, that have clear outcomes
- Ensure good quality communication and information, for families to have a positive experience when navigating services, with information that is easy to access and use
- Professionals and officers across the SEND system will have the skills, knowledge and training to enable effective collaboration across services, joint assessments and sharing of good practice
- Children and young people will be prepared for adulthood and experience timely transitions, leading to increased skills, greater independence and a greater range of opportunities in life

Gill May, Chief Nurse, Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board, said: "One of the priorities of our ICB is to ensure all children have a great start in life, and this new plan sets out in black and white how that promise extends to our young people who live with additional needs and extra care requirements.

"The plan itself is a testament to that commitment, as we've made sure that young voices, as well as those of their parents and carers, are included throughout."

View the strategy in full via the Wiltshire Council website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk).

### Wiltshire hospital among best for patient experience

Salisbury District Hospital has been ranked in the top 10 for most improved adult inpatient experience.

Healthcare regulator the Care Quality Commission published the list in its annual NHS Adult Inpatient Survey 2023 Benchmark Report.

The survey covered topics such as experiences of admission to hospital, care in hospital and communication with doctors and nurses.

Other survey questions covered topics including virtual wards, kindness and compassion and support when leaving hospital.

The report noted significant improvements for Salisbury NHS Foundation Trust in the seven areas patients were asked about.

Five of the results were above the national average, with the hospital scoring highly in the following areas:

- Patients getting hospital food outside set meal times
- Quality of the information patients receive while on waiting lists
- Length of time waiting for a bed
- Patients receiving help to eat meals
- Staff explaining the reasons for changing wards during the night

Judy Dyos, Chief Nursing Officer, Salisbury NHS Foundation Trust, said: "We continually strive to improve patients' experiences at our hospital.

"Our staff work tirelessly to provide high quality care to our local population and beyond.

"This CQC benchmark report result is a huge achievement and one for which all of our staff should be proud."

### International healthcare leaders hold summit in Salisbury

Healthcare leaders from the NHS, along with many of their European counterparts, have met in Salisbury as part of an annual event that focuses on how to deliver continuous service improvement.

The Catalysis CEO Summit took place at Salisbury District Hospital and provided leading figures from the world of healthcare with an opportunity to learn more about the trust's unique Improving Together programme.

Delegates saw first-hand some of the changes that have been put in place at Salisbury, including what staff have done to dramatically reduce the number of falls that occur while patients are in hospital.

The leaders also visited the new, state-of-the-art Imber Ward, which provides the hospital with 24 additional beds in an environmentally sustainable building.

Lisa Thomas, Interim Chief Executive, Salisbury NHS Foundation Trust, said: "Our aim is always to deliver the highest level of care for our patients, invest in our staff so they have the resources they need and have great working relationships with our business partners.

"I am delighted that we have been able to share just a little of the great work that is going on at our hospital to improve the care we give.

"I could not be prouder of the people who work here and the commitment they make, day in day out, caring for our local communities and each other."



## Partner Update from Wiltshire Police to Area Boards

### Spot the Signs Campaign

Young people, their families and friends are being urged to 'Spot the Signs' of child criminal exploitation in a new campaign being launched today (11/11) by Wiltshire Police and the Police and Crime Commissioner.

The focus on education aims to help stem the instances of child exploitation in our communities and the serious violence often associated with this type of exploitation, including knife crime and gang culture.

The campaign aims to educate young people and those close to them on how to spot that exploitation may be taking over a young person's life by using a targeted social media campaign aimed at both young people and adults, educational visits to schools and real-life case studies from young people who have managed to break the cycle.

Child criminal exploitation is where criminals use children to commit offences for them in exchange for cash and gifts – these can be actual but also online 'gifts' like virtual money in online gaming communities. The young person is then often manipulated and pressured into doing things like stealing or carrying drugs or weapons in return.

Tackling serious violence has been identified as a priority by both Wiltshire Police Chief Constable Catherine Roper and the Police and Crime Commissioner Philip Wilkinson in recognition of the serious harm it causes victims, their families and the wider communities where it occurs.

The Wiltshire Serious Violence Duty Strategic Needs Assessment (SNA) – a multi-agency initiative which aims to better understand serious violence in Wiltshire and why it happens – highlights a 2023 schools survey which demonstrated that only 3% of young people admitted to having carried a knife.

However, most young people estimated that around 19% of their peers carried a knife, demonstrating the significant difference between the perceived threat of youth knife carriers versus the reality perpetuating a culture of fear amongst young people. This campaign will also challenge these perceptions.

Young people can find out more by visiting the [Check it Out](#) section of the OPCC website.

Printable leaflet can be accessed here: [County Lines / SVD Campaign Leaflet \(Trifold Print\) V5](#)

Campaign Page can be accessed here: [Spots the Signs. Stop the Crime.](#)

Check it Out info page for young people can be accessed here: [Child Criminal Exploitation](#)

Report author: Amy Pantall, Campaign and Communications Manager

Organisation name: Wiltshire Police

Date: 20 November 2024







# WILTSHIRE POLICE

## Wiltshire Police Violence Against Women and Girls quarterly report – Autumn 2024

This document is to provide progress updates to our communities regarding how the Police are tackling Violence Against Women and Girls (VAWG).

### Ending VAWG Coalition Wiltshire (E-VAWG)

The EVAWG formalises the essential independent feedback on Police VAWG activity from a diverse cross-section of communities across Wiltshire. The EVAWG will offer insight from areas such as Health, Education, Women's Support Services and the Judiciary. Based on their knowledge of the issues facing the women and children who are victims of VAWG, delegates provide feedback to shape the service the Police provide and develop initiatives to support its mission to end VAWG.

### Police Response to the 2022 Stalking Super Complaint by the Suzy Lamplugh Trust

In the last 18 months we have progressed the recommendations of this report by:

- Upskilling officers and staff through enhanced training focussed on risk management and investigation standards, leading to an increase in stalking complaints.
- Holding a Stalking Intensification week, again leading to an increase in reports.
- Improving safeguarding including increasing the use of Stalking Protection Orders.
- Ensuring a robust policing response to perpetrators by allocating orders to dedicated officers that are experienced in management of high-risk offenders.
- Improving outcomes for stalking victims, for example, by increasing year on year arrest rates.
- Creation of a new role; an independent stalking advocacy caseworker (ISAC) who will support victims of non-domestic (Stranger) stalking in addition to ISAC provision with our commissioned Domestic Abuse (DA) services.

### Angiolini Report Recommendations

Wiltshire have delivered the first tranche of recommendations, including:

- Reviewed policy and trigger planning for reports of non-contact Sexual Assault
- Supporting victims of Police Perpetrated abuse or Sexual Misconduct. With Dorset Police we have launched a new protocol for the handling of reports of Police Perpetrated Domestic Abuse ensuring a sterile approach for safeguarding and investigation.
- Creating a network of dedicated trauma informed advocates to support anybody coming forward to report these matters.

## **Operation Soteria**

This is part of the government's review regarding Rape investigations and provides a framework and tool kit for the Police to conduct suspect focused investigations and better support victims. Wiltshire Police have been recognised for making good progress with implementation and have been recognised nationally for some of the innovative practice embedded, specifically regarding our work on non-contact Sexual Assault.

## **Project Vigilant**

This is a proactive police operation which deploys plain clothes and uniformed police officers into public spaces, such as the night-time economy (NTE), to tackle sexual offending. It is perpetrator focused to prevent offences taking place. The intention of the tactic is as follows:

- Conduct proactive patrols providing an enhanced response to sexual offending.
- Identify predatory behaviour by potential perpetrators and prevent offences through overt intervention.
- Gather intelligence for future disruption and to assist future investigations.
- Deter sexual violence, intimidation and street harassment against women and girls and offer reassurance.
- Engage with support agencies to provide enhanced support.

We are engaging with other schemes, such as the Safe Space Scheme (Night Angels), who work in communities, providing advice and support.

## **Domestic Abuse Scrutiny Panels**

Delegates from the VAWG team, CPS, the training team, and Independent Domestic Violence Advocates (IDVAs) come together to identify good practice and areas for development in respect of Domestic Abuse reports. Feedback from these panels is then provided directly to individual officers, supervisors and teams, ensuring accountability and addressing areas for development. It also informs training materials which dovetail into the large scale and ongoing commitment we made to the DA Matters programme which is now embedded in Wiltshire.

WILTSHIRE POLICE



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# Road Safety update – Marlborough Area Board

3 December 2024



# • #FATAL5 education



## Drink diving

In England, Wales, and Northern Ireland, the legal alcohol limit for driving is 80 mg of alcohol per 100 ml of blood or 35 µg per 100 ml of breath). In Scotland, the limit is lower at 50 mg of alcohol per 100 ml of blood (or 22 µg per 100 ml of breath). Factors such as weight, age, metabolism, and food intake affect how alcohol is processed, making it difficult to predict how much you can drink and stay under the limit. Alcohol takes time to leave your system; common remedies like coffee or showers do not speed this up. You can still be over the limit the next day, risking your license if you drive. Alcohol impairs

driving ability, and the safest choice is to avoid drinking entirely if you plan to drive.

There is no way to know how much you can drink and stay under the limit, since it can depend on your weight, age, metabolism, the amount of food you've eaten and other factors.

It's impossible to get alcohol out of your system quickly, it always takes time. A shower, a cup of coffee or other ways of 'sobering up' may make you feel better but won't remove the alcohol from your system.

If you've been out drinking, you may still be affected by alcohol the next day and could lose your licence if you drive and are still over the legal limit.

Alcohol affects everyone differently and any amount can impair your ability to drive. The only safe option is to avoid alcohol completely if you're driving as even 'just one drink' could put you over the limit. **If you're driving, don't drink any alcohol at all.**

**CrimeStoppers.**  
Speak up. Stay safe.

**0800 555 111**  
100% anonymous. Always.





# • #FATAL5 education



#KEEPINGWILTSHIRESAFE

#FATAL5

## Drug driving

It's an offence to drive with any of 17 controlled drugs above a specified level in your blood. This includes [illegal and legally prescribed drugs](#).

The limit set for each drug is different, and for illegal drugs the limits set are extremely low. They aren't zero to rule out any accidental exposure (eg from passive smoking).

You should always check with your doctor or pharmacist if you're unsure about whether your prescription or over-the-counter medication will affect your ability to drive.



## Risks and physical effects

The biggest risk you take when driving under the influence of alcohol or drugs is the risk of causing a collision.

Driving under the influence of drink or drugs is extremely dangerous and can affect your driving in numerous ways, such as:

- ability to judge speed and distance
- reaction and coordination skills
- blurry or impaired vision
- drowsiness
- aggression
- erratic behaviour
- panic attacks and paranoia
- hallucinations
- nausea
- dizziness
- tremors

Alcohol and drugs can also create a false confidence which can lead to an increase in risk-taking behaviour, which puts your life and the lives of others in danger.

**CrimeStoppers.**

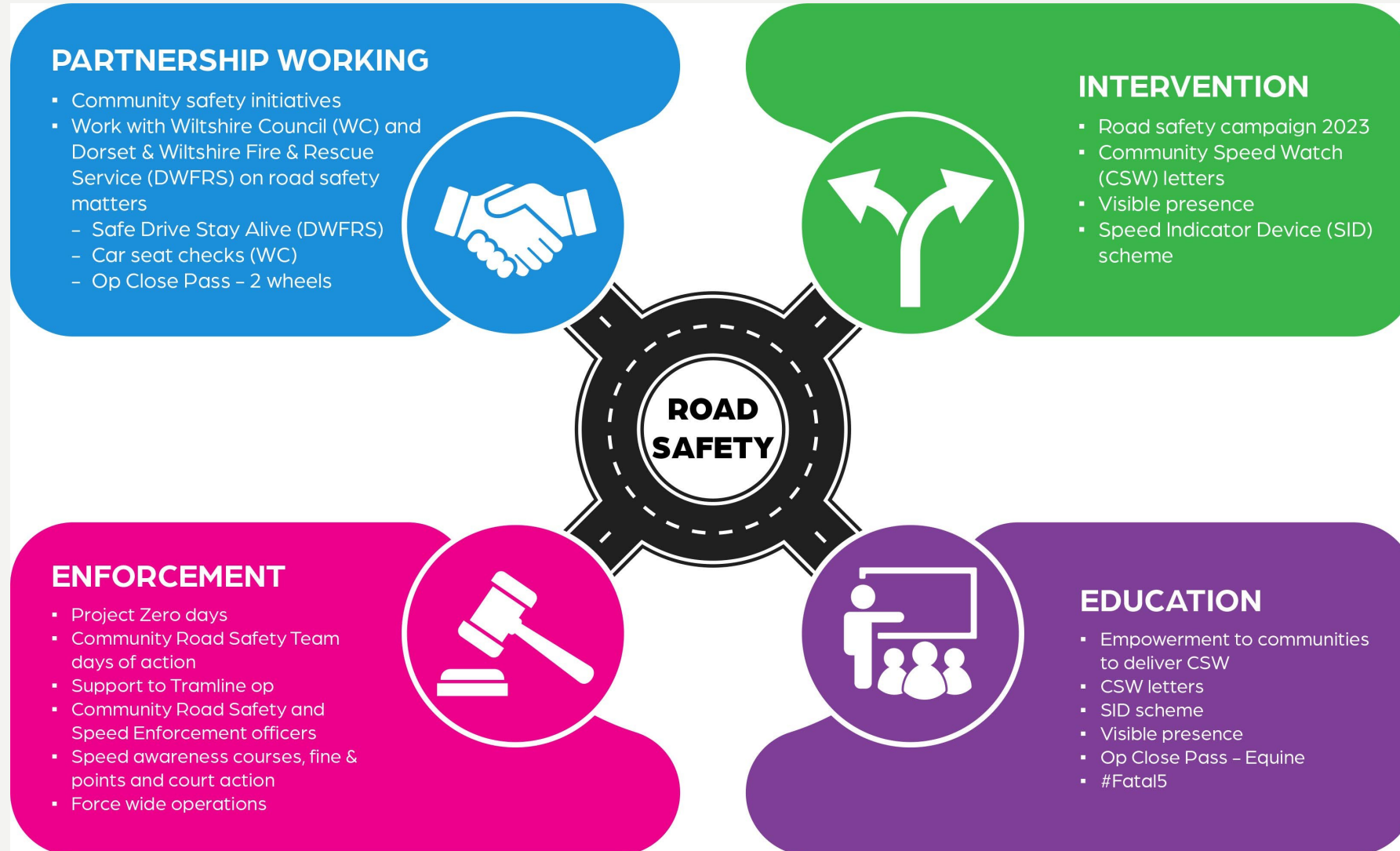
Speak up. Stay safe.

**0800 555 111**

100% anonymous. Always.

**999**

# • Community Road Safety Team; what we do



# • Traffic surveys – Marlborough January 2022 to 20 September 2024

**Wiltshire Council**

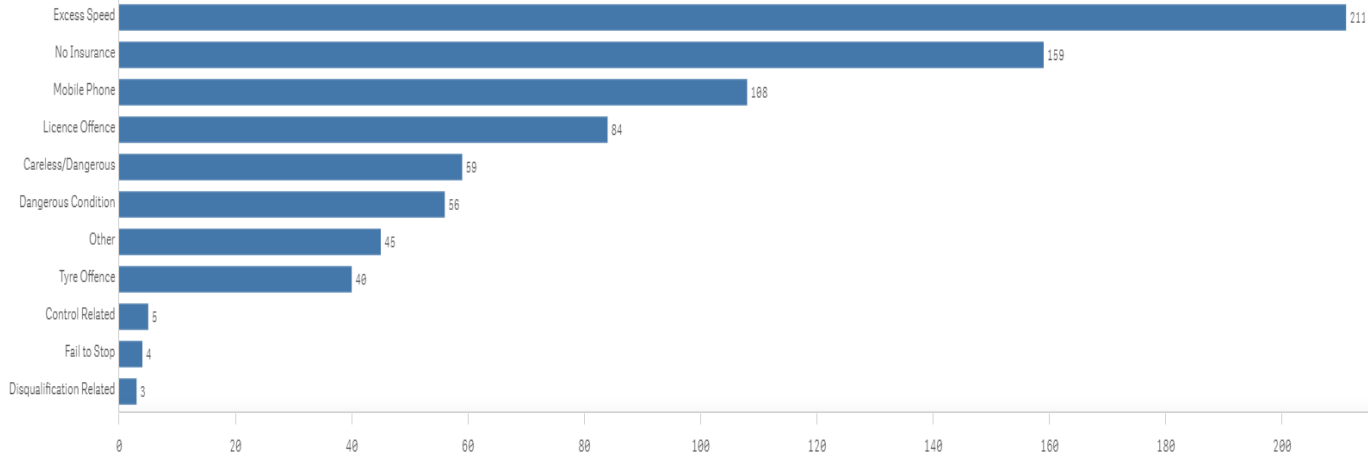
Title	Result	Survey start date	Speed limit	85th percentile	CPT	Area Board
Baydon - Ermin Street	Speed education	08/05/2022	30	35.23	Devizes	Marlborough
Foliat B4192 Chilton	No further action	12/06/2023	30	34.1	Devizes	Marlborough
Marlborough - B3052 George Lane 042-018	No further action	15/05/2023	30	29.8	Devizes	Marlborough
Marlborough - Poulton - St Martins	Speed education	04/02/2023	30	38.5	Devizes	Marlborough
Marlbrough - A4 bath Road	Speed education	20/03/2023	30	35.1	Devizes	Marlborough
Marlbrough C18- Kingsbury Street	Speed education	04/02/2023	20	25.9	RWB	Marlborough
Ogbourne St Andrew	No further action	01/07/2022	30	33.47	Devizes	Marlborough
Ogbourne St Andrew A346 Main Road	No further action	01/07/2022	30	33.47	Devizes	Marlborough
Ramsbury-High Street	No further action	08/05/2024	30	22.4	Devizes	Marlborough
Ramsbury-Whittonditch Road	No further action	08/05/2024	30	29	Devizes	Marlborough
Whittonditch Road Whittonditch	No further action	01/07/2022	60	57.08	Devizes	Marlborough



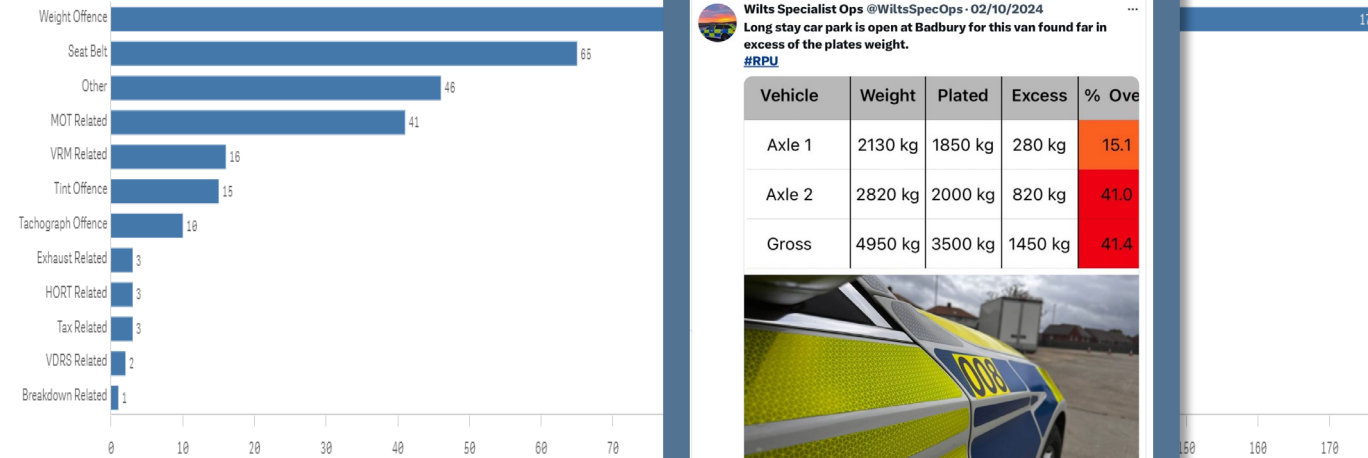
# • Wider work recently

Our Roads Policing Unit (RPU) in the last quarter, covering **August to October** issued over **1344 tickets** to motorists, for numerous road related offences. The most common offences they are coming across are as follows:

Activity - Endorsable offences



Activity - Non-Endorsable Offences



**Wiltshire Specialist Ops @WiltSpecOps - 20/10/2024**  
Selection of speeders from around the County today.

**Wiltshire Specialist Ops @WiltSpecOps - 19/10/2024**  
#RPU stopped the transit in Chippenham today after 3 children were seen sharing 2 seats in the front. The MOT expired in 2023 and 2 tyres under the legal limit. Vehicle prevented from moving pending suitable seats for the children and new boots for the van.

**Wiltshire Specialist Ops @WiltSpecOps - 02/10/2024**  
Long stay car park is open at Badbury for this van found far in excess of the plates weight.  
#RPU

Vehicle	Weight	Plated	Excess	% Ove
Axle 1	2130 kg	1850 kg	280 kg	15.1
Axle 2	2820 kg	2000 kg	820 kg	41.0
Gross	4950 kg	3500 kg	1450 kg	41.4

**Wiltshire Specialist Ops @WiltSpecOps - 27/09/2024**  
#RPU stopped this driver who was using their phone. He initially tried to say it was a scratch card. He has won a trip to court, where he might lose his licence as he already has 6 points #Fate

**Wiltshire Specialist Ops @WiltSpecOps - 24/09/2024**  
#RPU stopped this van near Marlborough this morning. MOT & tax expired, several defects & driver not on the insurance #reported #OfftoCourt #FullHouse @DriveInsured



# Community Speed Enforcement Officers

CSEO's



# • CSEO – Dashboard – 1 January 2023 to 22 October 2024

## CSEO Activity Dashboard

Outcomes are dependent on previous convictions and history

15,227.00  
No. Speed awareness co...

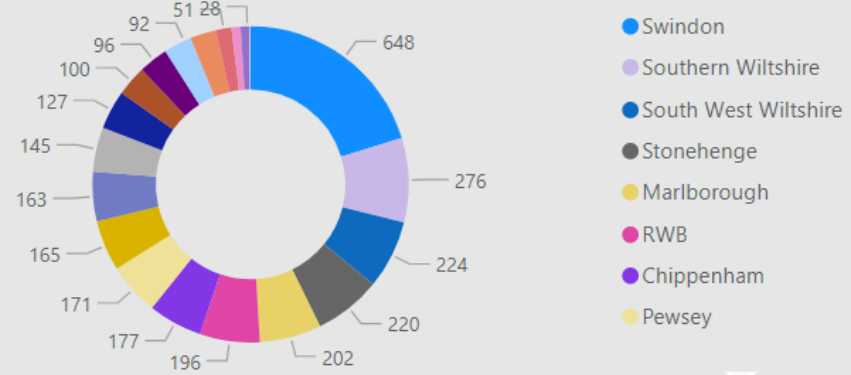
2,000.00  
No. Fine & Points

197.00  
No. Court

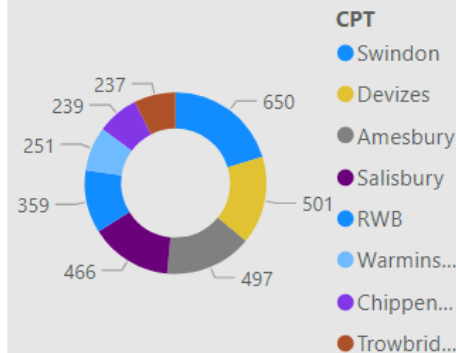
968  
No. of Locations

Location	Year	Month	Speed awareness course	Fine & Points	Court	CPT	Area Board
Swindon - Thamesdown Drive	2023	December	251.00	54.00	0.00	Swindon	Swindon
Swindon Queens Drive adjacent with Cambridge Close	2024	April	151.00	26.00	0.00	Swindon	Swindon
Swindon Queens Drive adjacent with Cambridge Close	2024	August	151.00	39.00	2.00	Swindon	Swindon
Shaw and Whitley - A365 Folly Lane	2023	November	129.00	15.00	0.00	Trowbridge	Melksham
Swindon - Thamesdown Drive	2024	May	116.00	25.00	1.00	Swindon	Swindon
Swindon Marlborough Road	2024	May	113.00	6.00	1.00	Swindon	Swindon
Wilton - The Avenue	2024	May	112.00	30.00	9.00	Salisbury	South West Wiltshire
Swindon - Thamesdown Drive	2024	January	103.00	16.00	0.00	Swindon	Swindon
Wilton - The Avenue	2023	August	102.00	31.00	4.00	Salisbury	South West Wiltshire
Swindon Marlborough Road	2024	June	99.00	12.00	0.00	Swindon	Swindon
Harnham - Lime Kiln Way	2023	November	97.00	11.00	0.00	Salisbury	Salisbury
Cholderton - Church Lane	2023	March	95.00	4.00	1.00	Amesbury	South West Wiltshire
Swindon - Thamesdown Drive	2024	March	94.00	23.00	0.00	Swindon	Swindon
Swindon Queens Drive	2024	June	91.00	15.00	1.00	Swindon	Swindon
<b>Total</b>			<b>15,227.00</b>	<b>2,000.00</b>	<b>197.00</b>		

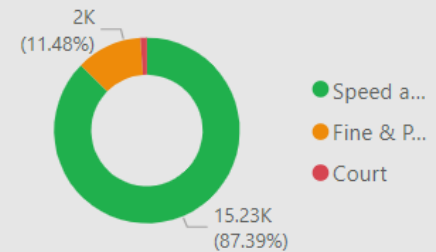
### Activity by Area Board



### Activity by CPT



### Outcomes



# • CSEO – Marlborough Area Board - 1 January 2023 to 22 October 2024

## CSEO Activity Dashboard

Outcomes are dependent on previous convictions and history

871.00  
No. Speed awareness co...

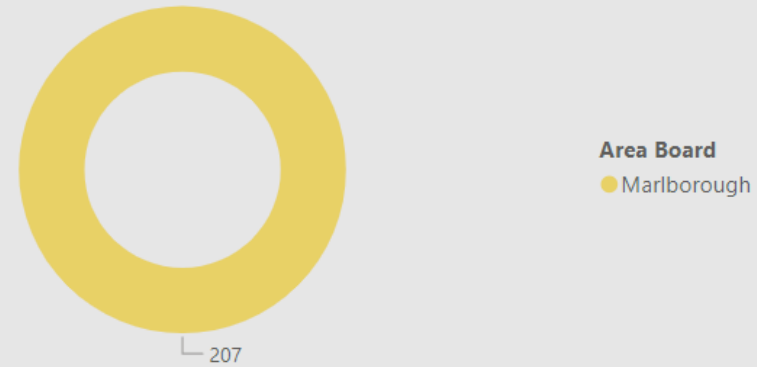
173.00  
No. Fine & Points

23.00  
No. Court

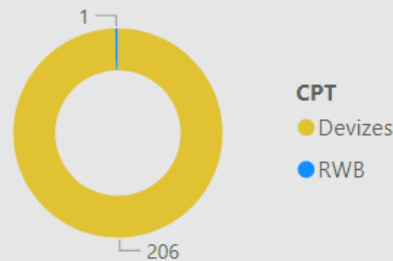
61  
No. of Locations

Location	Year	Month	Speed awareness course	Fine & Points	Court	CPT	Area Board
Ogbourne St Andrew	2023	April	60.00	4.00	0.00	Devizes	Marlborough
Avebury - Sports and Social Club	2023	November	50.00	22.00	4.00	Devizes	Marlborough
Avebury - Sports and Social Club	2023	August	45.00	14.00	2.00	Devizes	Marlborough
Avebury - Sports and Social Club	2024	March	45.00	11.00	3.00	Devizes	Marlborough
Avebury Sports and Social Club	2024	October	35.00	13.00	1.00	Devizes	Marlborough
Avebury	2023	March	31.00	7.00	0.00	Devizes	Marlborough
Avebury - Sports and Social Club	2023	June	28.00	5.00	1.00	Devizes	Marlborough
Marlborough - London Road	2023	August	28.00	3.00	1.00	Devizes	Marlborough
Ogbourne St Andrew - Main Road A346	2023	July	23.00	3.00	0.00	Devizes	Marlborough
Ogbourne St Andrew	2023	August	22.00	1.00	0.00	Devizes	Marlborough
Avebury - Sports and Social Club	2024	September	21.00	4.00	0.00	Devizes	Marlborough
Avebury Sports and Social Club	2024	May	21.00	9.00	2.00	Devizes	Marlborough
Ogbourne St Andrew	2023	March	21.00	5.00	0.00	Devizes	Marlborough
Lockeridge - The Whoda Thought it , SN8 4EL	2023	June	20.00	1.00	0.00	Devizes	Marlborough
Marlborough - Old Cadet Hut	2023	July	20.00	1.00	1.00	Devizes	Marlborough
Avebury Sports and	2024	June	19.00	3.00	2.00	Devizes	Marlborough
<b>Total</b>			<b>871.00</b>	<b>173.00</b>	<b>23.00</b>		

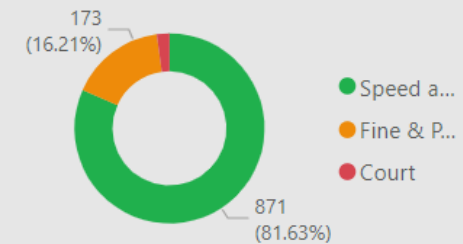
### Activity by Area Board



### Activity by CPT



### Outcomes



# • Your Force | Your Area | Follow us

For information on Road Safety in Wiltshire visit:  
[Road safety campaign 2023 | Wiltshire Police](#)

[Road Safety \(wiltshire-pcc.gov.uk\)](http://wiltshire-pcc.gov.uk)



[Marlborough Town | Your Area | Wiltshire Police | Wiltshire Police](#)  
[Marlborough Rural West | Your Area | Wiltshire Police | Wiltshire Police](#)



[Marlborough Police | Facebook](#)

[Wilts Specialist Ops \(@WiltsSpecOps\) / X \(twitter.com\)](#)

[Wiltshire Specials \(@wiltspolicesc\) / Twitter](#)



### Marlborough Area Grant Report

#### Purpose of the Report

1. To provide details of the grant applications made to the Marlborough Area Board. These could include:
  - community area grants
  - youth grants
  - older and vulnerable people grants
  - area board initiatives
2. To document any recommendations provided through sub-groups.

#### Area Board Current Financial Position

	Community Area Grants	Youth Grants	Older and Vulnerable People Grants
Opening Balance For 2024-25	£ 15,835.00	£ 17,786.00	£ 7,700.00
Awarded To Date	£ 7,017.00	£ 6,000.00	£ 4,600.00
Current Balance	£ 8,818.00	£ 11,786.00	£ 3,100.00
Balance if all grants are agreed based on recommendations	£ 6,618.00	£ 11,286.00	£ 3,100.00

#### Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<a href="#">ABG2084</a>	Area Board Initiative	Marlborough Area Youth Forum	Marlborough Area Youth Forum kitchen equipment	£500.00	£500.00

**Project Summary:**

MAYF runs the Youth Club in Marlborough twice a week and as part of the offer to young people we provide a hot meal on each evening. The numbers attending (and eating) have steadily grown since the summer, so we are often feeding up to 50. This added pressure means we need additional equipment to keep up with demand such as: larger frypans and saucepans, sandwich toasters, electric grills and, if possible, an air frier.



<a href="#">ABG2063</a>	Community Area Grant	Marlborough RFU	New goal posts	£4400.00	£2200.00
<p><b>Project Summary:</b>  <b>We have goal posts which are 15 years old, rotten and potentially dangerous. We have made urgent repairs to ensure safety but are in need of replacing them asap with steel (as opposed to plastic or aluminum alternatives). Two sets of posts can be purchased using RFU discounts for £3800.</b></p>					

## Background

3. Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.
4. Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:
  - Community Area Grants (capital)
  - Youth Grants (revenue)
  - Older and Vulnerable People Grants (revenue)
5. The Area Board will be advised of the funding available prior to their first meeting of each financial year.

## Main Considerations

6. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young person's funding guidelines have been adhered to.
7. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
8. Councillors need to consider any recommendations made by sub-groups of the Area Boards.

## Safeguarding Implications

9. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## Public Health Implications

10. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## Environmental & Climate Change Implications

11. Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## Financial Implications

12. Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

## Legal Implications

13. There are no specific legal implications related to this report.

## Workforce Implications

14. There are no specific human resources implications related to this report.

## Equalities Implications

15. Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.
16. Community Area Grants will give local community and voluntary groups, Town and Parish Councils equal opportunity to receive funding towards community-based projects and schemes where they meet the funding criteria.

## Proposals

17. To consider and determine the applications for grant funding.
- 

### Report Author

- Andrew Jack, Strategic Engagement and Partnership Manager, [Andrew.Jack@wiltshire.gov.uk](mailto:Andrew.Jack@wiltshire.gov.uk)

No unpublished documents have been relied upon in the preparation of this report.

### Additional information:

[Area Board Grants - Wiltshire Council](#)

[Area Board Funding and Grants criteria.pdf](#)





## LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Priority A, B or C
	<b>Marlborough Local Highway and Footway Improvement Group (LHFIG) – 2pm Thursday 17<sup>th</sup> October 2024 via TEAMS.</b>			
<b>1.</b>	<b>Attendees and apologies</b>			
	<p>Cllr James Sheppard (Aldbourn and Ramsbury); Cllr Caroline Thomas (Marlborough East); Cllr Jane Davies (Marlborough West); Steve Hind; Martin Cook; Kelvyn Shantry (Marlborough); Richard Spencer Williams (Marlborough); Steve Campbell (Chilton Foliat); Sheila Glass (Ramsbury and Axford); Sarah Chidgey (Baydon); Martin Phipps (Savernake); Stephen Stacey (Avebury); Anna Whitehead (Mildenhall); Chris Ainsworth (Aldbourn); Jill Turner (Kennet Valley).</p> <p>Apologies Lucy Kirkpatrick (Mildenhall)</p>			
<b>2.</b>	<b>Introductory Notes</b>			
	<p>The minutes of the previous LHFIG meeting held on 11<sup>th</sup> July 2024 can be found via this link:</p> <p><a href="#">Agenda - Democratic Services - Wiltshire Council</a></p>			
	<p><b>Comments from the Chair on Local Highways &amp; Footways Improvement Group (LHFIG) arrangements:</b></p> <p><b>Reminder</b> Local Highways and Footpaths Improvement Group is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management:</p> <p><b>Pedestrian improvements:</b> including dropped kerbs, new footways, substantive improvements to existing footways, pedestrian crossings (including assessments).</p> <p><b>Cycle improvements:</b> new cycle paths, cycle parking / storage.</p> <p><b>Bus infrastructure:</b> new and replacement Shelters (subject to agreement on future maintenance liability), bus border kerbs, bus stop road markings.</p> <p><b>Traffic signing:</b> new and replacement signs (including signposts), street name plates, village gateways.</p>			

## LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP ACTION / NOTES LOG

**New road markings:** new and replacement of existing markings.

**Speed limits:** assessment and implementation.

**Waiting restrictions:** assessments and implementation.

**Footpath improvements:** stiles, gates, surface improvements to rights of ways (council maintainable only).

**Drainage:** minor improvements, new gullies.

**Street lighting:** new installations.

**Traffic management measures:** including Sockets and posts for SID (Speed Indication Device) equipment.

Funds cannot be used for revenue functions, such as routine maintenance schemes or the provision of passenger transport services. As a general rule, an asset should exist at the end of the project, i.e. something new that wasn't there beforehand.

### Meeting dates and programme

While we have more budget, funds that are not committed – that is for work completed or orders placed with contractors for delivery within the current financial year – will typically be returned to WC to go into the Substantive Schemes pot. Exceptions will only be allowed when events outside of our control have impacted delivery although it is likely that for 24/25, unallocated funds will roll into 25/26 as with previous years.

This means we must be very clear, when agreeing priorities, which are

- Approved and deliverable/paid for this year
- Approved but need more work so will be developed with a view for delivery in the subsequent financial year
- Not yet approved but have potential to be reviewed when resources are available.

It is less about '5 priorities', so much as identifying which schemes are deliverable this financial year, being mindful of the workload on our officers, else little will ever reach completion.

The advice was that meetings should ideally take place as below, each one 2 to 4 weeks in advance of the Area Board meetings where this group's decisions are ratified.

**April:** Budget confirmation and budget allocation to projects. Agree projects to be put forward for funding from Substantive bid, ahead of end of submission deadlines.

**July:** Progress meeting. Budget allocation (note: projects allocated beyond this meeting may not be delivered by the end of March).

**October:** Progress meeting. Small scale and low-cost projects at this meeting may be delivered before end of year deadline.

**January:** Progress meeting. Agreement of any funding to be returned for redistribution. Any projects prioritised at this meeting are unlikely to be delivered within this financial year.

## LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP ACTION / NOTES LOG

	Terms of reference expect town and parish councils to make at least a 20% contribution to the projects that pass through LHFIG. These can be circulated with the notes.		
<b>3.</b>	<b>Financial Position</b>		
	Finance sheet – the updated position is attached.		
<b>4.</b>	<b>Process for logging requests for highway improvement schemes</b>		
	LHFIG requests forms are on the Wiltshire Council website. <a href="http://www.wiltshire.gov.uk/council-democracy-area-boards">http://www.wiltshire.gov.uk/council-democracy-area-boards</a> Once completed they should be submitted to the local town or parish council. If agreed the Clerk will send them to <a href="mailto:LHFIGrequests@wiltshire.gov.uk">LHFIGrequests@wiltshire.gov.uk</a>		
<b>5.</b>	<b>24/25 Prioritised Schemes – nb uncompleted 23/24 priority schemes, unless otherwise indicated, move into 24/25</b>		
	<b>Action - review priority order to help SH manage workload.</b>		
1)	8-20-4 A4 Manton traffic calming	<p>Stage 2 substantive scheme</p> <p>Design and cost to be developed and consideration as a substantive scheme. Project options agreed as</p> <p>Stage 1 – low cost signing and road marking scheme. Stage 2 – design work for new traffic island to the west of Downs Lane, Marlborough name signs and possible location of speed limit. Topo survey agreed to enable design.</p> <p>Stage 1 signing and road markings complete.</p> <p>Stage 2 substantive bid application submitted.</p>	<p><b>Updates in advance of LHFIG meeting</b></p> <p>Cabinet Report completed and scheme implemented.</p> <p>Agreed issue to be CLOSED</p>

## LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP ACTION / NOTES LOG

		<p>It was agreed that LHFIG would contribute £6000 from the 24/25 budget to the substantive bid. Marlborough TC have approved another £6k.</p> <p>Liaison with Atkins and Milestone with the aim to combine works within a night road closure to carry out carriageway maintenance works on the A4 programmed from the 6<sup>th</sup> to 13<sup>th</sup> September.</p> <p>Support given from the LHFIG to progress construction.</p> <p>SH to progress Cabinet Member Report process due to TRO advert objections.</p>		
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2)	8-21-8 Aldbourn – virtual paths	<p>Original request for virtual paths along Farm Lane, entire length of Marlborough Rd, Castle St to Whitley Rd. To replace 18-19-11</p> <p>Safety concerns forwarded to Aldbourne PC. Recommendations to consider 20mph limits.</p> <p>Agreement with PC to progress 20mph limits to the south of the B4192.</p> <p>Report issued to Aldbourne PC for consideration/ approval to progress. The PC have approved the proposal of installing a 20mph speed limit on all roads south of the B4192. Contribution agreed to £5125 (25% of £20 500 cost estimate). LHFIG agreement to progress advert for 20mph limit.</p>	<p>Advert details prepared and issued to TRO team for advert process.</p> <p>NB Backlog of schemes so don't have a date as yet. Any objections would need to be dealt with and potentially involve a cabinet report.</p> <p>Design work will continue in parallel.</p> <p><b>Action</b> SH to ensure detailed design work is progressed.</p>	24/25 Priority
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## LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP ACTION / NOTES LOG

		SH to arrange for TRO advert to be progressed.		
3)	8-19-10 Marlborough, Frees Avenue Traffic speed and pedestrian safety.	<p>Linked to item 8-22-2 as a pedestrian safety request in 2 parts - the speed limit and other safety measures</p> <p>Cost of speed limit review £2500. Marlborough TC supported with contribution of £625; £1875 Area Board contribution agreed.</p> <p>Atkins site visit on Sunday 14<sup>th</sup> November while the rugby club was in operation. Assessment report did not recommend the speed is lowered but does suggest the 40mph speed limit is extended further out of town to Rockley, which will cross into Preshute PC. £4500 costs (advert and implementation). MTC and Preshute have agreed the 25%, £1,125, contribution would be shared £750, £375 respectively (2/3 and 1/3)</p> <p>Advert undertaken. One objection received and to be resolved before scheme implementation can be undertaken.</p> <p>Following correspondence, objector will not withdraw objection. Cabinet Member Report will have to be written but it will be difficult to justify the reasoning behind the proposal. The scheme implementation cost will be around £4k and it is unlikely to lead to an improvement.</p> <p>The LHFIG fully support progress of the 40mph extension but consider that the extension as far as Rockley as recommended by Atkins is unnecessary.</p>	<p>Cabinet report signed off for TRO team to readvertise the shorter Speed Limit (to just beyond the cemetery).</p> <p><b>Action</b> SH to arrange details for re advert to be completed and submission to TRO team.</p>	24/25 Priority

## LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP ACTION / NOTES LOG

		SH to write cabinet member report which will recommend an extension of the 40mph limit to approx 50m in advance of the cemetery access and will have to be re advertised.		
4)	8-22-17 Chilton Foliat – HGV issues on the B4001	<p>Request to contribute to West Berkshire for implementation of a signing scheme (cost £20K) to reduce HGV issues in Chilton Foliat linked to Membury Trading Estate. 12 signs involved. County line approx. 1m north of village. PC willing to contribute £1250 (25% of £5k considered by Mark McClelland)</p> <p>Level of contribution to be considered/ agreed by LHFIG with any payment made on completion via an invoice and proof of expenditure. Agreement for LHFIG to contribute £5,000 to West Berkshire with 25% from Chilton Foliat PC.</p> <p>West Berkshire Council are now unable to fund due to budget restrictions.</p> <p>It is understood that Freight Management strategy is being reviewed with likely adoption for mid 2025. There will be no mechanism to prioritise freight schemes until then.</p> <p>James Sheppard to write to Spencer Drinkwater/ Cllr Nick Holder for clarification.</p> <p>Steve Campbell to request reduced scheme from West Berkshire Council. Wiltshire Council through the LHFIG are still prepared to contribute up to £5k.</p>	<p>West Berkshire Council have confirmed they are not prepared to contribute due to financial constraints.</p> <p>Suggestion made for a much-reduced scheme at PC expense – to be raised with WBC by SC.</p> <p>PC will continue liaison with West Berkshire.</p>	Financial action only

## LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP ACTION / NOTES LOG

5)	8-23-4 Marlborough, Kennet Place	<p>Request for residents parking</p> <p>Request for 8 spaces to have residents parking at night between 6pm and 8am, when free parking is available at Kennet Place and the High Street. Primary aim is to deal with long term parking abuse making it impossible for local use.</p> <p>Recognise will need targeted enforcement early evening/ early morning at least initially and signage for Kennet Place would help.</p> <p>Requests for checks between 6pm and 8am are not sustainable for Parking Services particularly if this sets a precedent for further similar requests across Wiltshire.</p> <p>MTC agreed to limited public parking Mon- Sun 8am to 6pm 2hours. This is with TRO team to be advertised.</p> <p>Advert – 25<sup>th</sup> January 2024</p> <p>End of objection – 19<sup>th</sup> February 2024</p> <p>Objections received and Cabinet member report prepared and signed off.</p>	<p>Implementation complete.</p> <p>Issue to be CLOSED.</p>	24/25 Priority
6)	8-23-6 Marlborough, The Parade/ New Rd	<p>Request for 'one way' along The Parade from New Road.</p> <p>Consider between New Road and Stables Court gravel drive access opposite The Lamb Inn.</p>	<p>Plan with Town Council for consideration.</p> <p>On next TC Planning agenda for 21<sup>st</sup> October, including idea of some local consultation.</p>	

## LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP ACTION / NOTES LOG

		<p>Initial observation is that this will not be possible as vehicles travelling towards New Road will be unable to turn around at a 'No Entry' at Stables Court. Consideration could be given to a 'No Entry' where the road widens near the car parking.</p> <p>Request for initial proposal sketches to be developed for consideration before a detailed topo survey is requested to enable detailed design work.</p> <p>Proposal sketch submitted to Marlborough TC. Topo survey will be required to enable detail design if approved by Town Council.</p> <p>Town Council request not to order topo survey at present. Further consideration of the parking and waiting restriction layout to be undertaken to ensure vehicles can turn east into the one-way proposal.</p> <p>Site meeting undertaken and parking proposals to be progressed.</p> <p>SH to aim for distribution of indicative plan to the Town Council before the October LHFIFG meeting.</p>		
7)	8-23-1 Marlborough, 20mph review	<p>Consideration to widen the review area. Review George Lane.</p> <p>Draft Report complete. However guidance has recently changed and the report has to be authorised.</p>	<p>Marlborough TC request scheme to be advertised with inclusion of George Lane.</p> <p>Cllrs and MTC keen to include George Lane.</p> <p>Based on advice received, Cllr Nick Holder's suggestion is that we go through the TRO</p>	



## LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP ACTION / NOTES LOG

		<p>Government guidance 'Setting local speed limits' has been revised March 2024 and requests appropriate speed limits in the right places.</p> <p>JD to discuss with Gareth Rogers (Traffic Engineering Manager).</p> <p>Report has been distributed to Marlborough TC but it will not approve George Lane to be included within the 20mph limit.</p>	<p>process with public consultation on all roads assessed, noting the officer's recommendations per road.</p> <p>Feedback will then be reviewed including both officer and public comment and be presented in a Cabinet report and then the cabinet member will make a decision.</p> <p>If we exclude George Lane in the TRO process but feedback promotes the local requirement for George Lane to also be 20mph, the cabinet member could then decide to include George Lane but that would involve a further £3k cost and 3 month delay for another TRO.</p> <p><b>Action</b> SH is concerned that this process is not correct and will query within Highways. The way forward will be confirmed before advert is undertaken.</p>	
8)	8-23-2 Mildenhall, proposed footway	<p>Request for new footway</p> <p>There is LHFIG support recognising efforts Mildenhall PC have gone to raise £10k towards costs. Land is not WC Highways – possibly Ramsbury Estate.</p> <p>Also noted the road closure/diversion etc is a major cost factor and trees may need to be removed.</p> <p>PC to investigate land ownership and seek agreement in principle. It is understood land is owned by Ramsbury Estates.</p>	<p>As the River Kennet is part of a SSSI, Natural England require an ecology survey before approval.</p> <p>SH has discussed the width of land required with Milestone. Gas and BT services within the existing verge to be identified. Drainage will be towards the river and kerb inlets will be required to enable run off to drain from the carriageway.</p> <p>Ecology and drainage methodology will have to be approved by Natural England.</p>	

## LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP ACTION / NOTES LOG

		<p>Mildenhall PC/ JS to pursue contact and legal agreement. Future maintenance to be established.</p> <p>Following the LHFIG meeting, it is understood that Ramsbury Estates support the project in principle. Agreement with Wiltshire Council will be required for either transfer or lease of land. Group request not to progress due to a representative from Mildenhall not in attendance.</p> <p>PC updated contribution total now £20 000.</p> <p>Agreed to be proposed as a substantive scheme.</p> <p>SH to contact legal team to progress land issues.</p> <p>SH has contacted legal team. Exact extent of footway to be established to enable agreement on how the land will be managed.</p> <p>LHFIG agreed to contribute £10k to this proposal for a substantive project.</p> <p>SH to arrange site meeting with Ramsbury Estates, legal rep and Parish Council.</p>	<p>Ramsbury Estates as landowner will need to allow permission for access for an ecology survey and trial trench excavation to establish utility locations.</p> <p>LHFIG have agreed £5k for ecological surveys (Mildenhall PC agreed 25%). PC agree that lighting improvements are not required as this will likely affect ecology costs. Initial walk over survey will be £1-2k then anything else required – best guess up to £5k:</p> <p><b>Action</b> SH to liaise with Ramsbury Estates to explain work to be undertaken and gain permissions. Ecologists to be procured for survey.</p>	
9)	8-23-15 Ramsbury, Isles Road	<p>Request for dropped kerbs at Isles Court retirement estate. Owners of Isles Court have agreed to contribute £250.</p> <p>Being investigated, but it is not a straightforward dropped kerb crossing. Site meeting to be arranged between</p>	<p>Ramsbury PC have confirmed £2500 commitment. Legal procedures for land dedication being progressed.</p> <p>Isles Court have withdrawn support due to additional costs involved.</p>	

## LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP ACTION / NOTES LOG

		<p>Wiltshire Council/ Milestone/ rep from Isles Court and Sheila Glass.</p> <p>Site meeting undertaken. Works will have to be undertaken on private land to enable a workable solution. Legal team have been contacted for assistance on the correct way forward.</p> <p>Cost will be in the region 8 to 9K which includes an assumption on solicitors costs once Cognatum Estates are in agreement to a free dedication of land.</p> <p>It was agreed that the PC would have to commit to a contribution of £2500 for the project to continue.</p> <p>Ramsbury PC to confirm £2500 financial commitment.</p>	Issue agreed to be CLOSED.	
10)	8-23-16 Marlborough, High Street	<p>Request for restricted day parking in the area of yellow lines adjacent to Nationwide.</p> <p>Clarified that it is the length of yellow lines outside Superdrug to be changed to restricted parking.</p> <p>Scheme proposal submitted to Marlborough TC for consideration. Once agreed, the traffic orders can be advertised.</p>	<p>TC have requested to include wheelchair kerb access.</p> <p>Scheme being revised for distribution.</p> <p><b>Action</b> SH to ensure revision is completed and distributed to the TC for consideration.</p>	
11)	8-24-03 Marlborough Town Boundary A4 Manton  8-24-04 A346 Postern Hill	<p>4no entrance sign and gateway arrangements to be one project. Agreed to be prioritised.</p> <p>100% MTC funding. Agreed to be included on <b>PRIORITY</b> list.</p> <p>Signs being designed to the traffic signs regulations. Realistic cost estimate being developed.</p>	<p>Cost estimate approx. £15k. Options submitted to Town Council for consideration.</p> <p>TC have requested Option 2 to be implemented. Estimated to be implemented late January.</p>	24/25 Priority

## LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP ACTION / NOTES LOG

	<p>8-24-05 A346 Port Hill</p> <p>8-24-06 A345 Granham Hill</p>	<p>SH to notify Marlborough Town Council of cost estimate when available.</p>		
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6.	Other potential schemes – not yet prioritised			
1)	<p>8-22-10 New Pavement at Chilton Foliat</p>	<p>New raised pavement in Chilton Foliat between Village Hall and current pavement on eastern side to replace the virtual pavement</p> <p>Site meeting undertaken with PC. Raised pavement not to be progressed.</p> <p>Possible change to position of dropped kerb and additional road markings.</p> <p>MC has instructed work for dropped kerb.</p> <p>Dropped kerb complete. It is understood that a small amount of road marking hatch is required.</p> <p>Martin Cook to ensure work is completed</p>	<p>White lining is with the contractor for completion when in the area.</p>	
2)	<p>8-23-5</p>	<p>Request for overnight residents parking (same basis as Kennet Place).</p>	<p>Need to review how Kennet Place has progressed. Discuss at a MTC Planning meeting</p>	

## LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP ACTION / NOTES LOG

	Marlborough, Lower Prospect	<p>Further to the concerns at Kennet Place, MTC to establish the way forward for residents parking requests. To be reviewed once the scheme at Kennet Place has been implemented.</p> <p>Currently on hold.</p>	(6 <sup>th</sup> Jan) with local residents, before next LHFIG (30 <sup>th</sup> Jan)	
3)	8-23-9 Baydon, Pine Cottage, Aldbourn Rd	<p>Request for dropped kerb and sign to assist wheelchair opposite house.</p> <p>It was discussed that as this is required for the care of a disabled resident, LHFIG is not the correct process. The PC will request assistance through adult care and liaise with JD if necessary.</p> <p>If the Adult Care process is not possible then JD can liaise with MC to enable installation.</p> <p>James Sheppard to discuss this issue with Chris Clarke and keep Martin Cook informed as it is understood that funding is available for disabled access work through the Area Office.</p> <p>James Sheppard has not received a response from Chris Clarke and will write to Nick Holder to understand the process to progress this request.</p>	<p>There is a dropped kerb within 12m of the property so low priority based on volume of other cases on Highways list.</p> <p>LHFIG decision not to proceed.</p> <p>JS to communicate with requestor.</p> <p>Issue to be CLOSED.</p>	
4)	8-23-7 Marlborough, Orchard Rd	<p>Request for Residents Parking.</p> <p>To be reviewed once the scheme at Kennet Place has been implemented and then MTC can establish an overall view on residents parking in the town.</p>	Need to review how Kennet Place has progressed. Discuss at an MTC Planning meeting (6 <sup>th</sup> Jan) with local residents, before next LHFIG (30 <sup>th</sup> Jan)	

## LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP ACTION / NOTES LOG

		Currently on hold.		
5)	8-23-19 A346 Ogbourne St Andrew	Request to improve footway to enable wheelchair access to bus stop from Crawlings Piece. No PC representative in attendance to enable discussion. Some maintenance would help.  Martin Cook to consider cutting back verge edges to increase footway width. <b>Action</b> Martin Cook to arrange cutting back verge edges.	<b>Action</b> MC to confirm with JS when done	
6)	8-24-01 Mildenhall, Thicketts Road	Request for 20mph limit <b>Action</b> SH to notify cost of 20mph assessment to PC.	PC notified that cost of assessment is £3100.	Review 25/26
7)	8-24-07 Ramsbury	Request for whole village 20mph speed limit. PC currently arranging traffic survey to check speed.  PC to consider which part of the village would be appropriate and of value for a 20mph rather than requesting the whole village.	Hold over to January meeting.	
8)	8-24-09 Berwick Bassett and Winterbourne Bassett	Request for 20mph speed limit. Concern over derestricted speed signs at entrance to Berwick Bassett from the A4361. Consideration of village entrance sign and 'SLOW' marking. <b>Action</b> SH to propose option and to share with Jane Davies.	Two low-cost options distributed to PC for consideration and copied to JD. Costs c£6-900 No representative attending; hold over to January meeting	

## LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP ACTION / NOTES LOG

9)	8-24-10 Ramsbury, Union St	Request for one way. <b>Action</b> SH to consider request for one way travelling north along Union St.	SH has raised potential issues of implementing this request for the PC to consider.	
10)	8-24-11 Savernake hospital/ Maurice Way	Outpatients and visitors parking in Maurice Way causing hazard to drivers and pedestrians. Request for double yellow lines. Agreed to be <b>prioritised</b> by the group for investigation.	TEAMS meeting undertaken with NHS rep Lewis Taylor and resident to understand extent of issue. LHFIFG to consider prioritisation. Cost for advert and implementation approx. £4k.  NHS/Savernake agreed to fund at £4k. LHFIFG agreed to pick up any extra cost up to £1k  <b>Action</b> SH to progress scheme.	

<b>7.</b>	<b>New Requests / Issues not yet reviewed</b>			
1)	8-23-17 Manton A4	Request for sign to 'Preshute Primary school' Not supported for progression at present. Not discussed.	LHFIFG doesn't provide brown signs.  Agreed issue to be CLOSED	
2)	8-23-18 Marlborough, Granham Close	Prevent parking in turning head. Not supported for progression at present. Not discussed.	Not supported by LHFIFG.  Agreed issue to be CLOSED.	
3)	8-23-20 Marlborough - A346 Port Hill	Request for signing and road markings to reduce speeds to 30mph at the existing signs.  1. Suggestion to consider a 40mph limit in advance.	SH reiterated idea that Wiltshire don't use buffer zones as 'no evidence that they work'. CT flagged that they are cited in the DfT guidelines and WC policy is to adopt the guidelines (not cherry pick based on local views).	

## LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP ACTION / NOTES LOG

		<ol style="list-style-type: none"> <li>2. Enhancements to existing crossing point to include 'Pedestrians in Road' signage</li> <li>3. Bar markings</li> <li>4. 'SLOW' on both sides of carriageway on approach to crossing.</li> <li>5. Highways maintenance to cut back foliage along the side of the highway.</li> </ol> <p>SH to check DfT guidance. SH to provide clarity on why 40mph buffer zones are not used in Wiltshire.</p>	<p>Metro count 2-3 years ago flagged a significant % speeding, high enough to warrant police enforcement. But police H&amp;S review suggested it was not safe enough for police to undertake the enforcement as the appropriate distance from the Speed Limit point is on the junction with Acres, the turn along the Common and the Herd St bend / hill.</p> <p>Would help if the 30mph signs were visible – flagged before but not yet actioned - and the rumble bars improved.</p> <p>Agreement to raise directly with Dave Thomas</p>	
4)	8-24-13 Chilton Foliat, Stag Hill	Request for footway with dropped kerbs to enable vehicle access onto property frontage.	<p><b>Action</b> SH to arrange initial TEAMS discussion with Steve Campbell.</p>	
5)	8-24-15 Marlborough, No 1 George Lane	Request for railings/ bollards from the corner of Salisbury Road.	<p>Linked to a one-off instance and likely to protect one property. An effective barrier would potentially block the pavement.</p> <p>LHFIG agreed issue to be CLOSED.</p>	
6)	8-24-16 Avebury Trusloe, Longfields with A4361	Concern over national speed limit sign at Longfields. Request for 'maximum 30' signs.	<p>Main road is 50mph; side road remained unrestricted, and sign posted accordingly.</p> <p>In Fyfield when the limit was reduced to 50 on the A4, the side roads have been limited to 30mph – so this would be consistent.</p>	



## LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP ACTION / NOTES LOG

			<b>Action</b> SH to investigate and arrange initial TEAMS discussion with Stephen Stacey.	
7)	8-24-17 Lockeridge, SW approach.	Request for extended 20mph limit. Village boundary just before 2 outlying cottages by the Dean (NT area). Hence request to extend the 20mph limit further out (then national speed limit on a narrow stretch of road on a bend). NB the original 30mph was positioned beyond the cottages; so suggest moving the 20mph to the same original position.	<b>Action</b> SH to arrange an initial TEAMS discussion with Jill Turner.	
8)	8-24-18 Marlborough, Vespasian Road	Concern about vehicles speeding into the cul de sac. Request for 'No Through Road' sign and double yellow lines. NB tight, tricky area and not obvious to visitors that there's a cul-de-sac – try to go through and get stuck/turn around	<b>Action</b> SH to discuss on Teams initially with RSW and then arrange a site visit if necessary.	

<b>8.</b>	<b>Other items</b>			
1)	8-24-12 Speed on the A4 near Avebury (Stephen Stacey) – Overton Hill to West Kennet layby in a World Heritage site. Agreed to put on the priority list. SH noted need for a speed limit review but believed it wouldn't meet the criteria – the Atkin's engineering design solution included a 50mph limit. JD noted that Cherill has a 40mph limit. Police are in favour of a reduction (and PCC has agreed to some enforcement activity re current speed limit). Cllr Nick Holder suggestion that DK, who plans to visit, meets with DT to discuss options; JS to be involved. This action is to be progressed.			
2)	8-24-14 Poulton Hill safety is again not on the agenda – 2 <sup>nd</sup> time of asking. NB a Resident's group has been established for this. SH to check.			
3)	SH to arrange LHFIG meetings from April 2025. Note that the group prefer TEAMS meetings at 10am on a Thursday if possible.			

## LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP ACTION / NOTES LOG

9.	<b>Date of Next Meeting:</b>  <b>2.30pm Thursday 30<sup>th</sup> January 2025 via TEAMS</b>
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### Marlborough Local Highway and Footway Improvement Group

#### Highways Officer – Steve Hind

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Marlborough Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Marlborough Area Board will have a remaining Highways funding balance of £3820.

#### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

#### 4. HR Implications

4.1. There are no specific HR implications related to this report.

#### 5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

#### 6. Safeguarding implications

## LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP ACTION / NOTES LOG

### For information - Highways Responsibilities

Department	Head of Service
Asset Management and Commissioning	Dave Thomas
<ul style="list-style-type: none"> <li>• Asset Management of 4381km of highway infrastructure – condition surveys, records, status</li> <li>• Operate and maintain 80 signal control junctions and 136 signal crossings</li> <li>• Inspect and maintain 981 bridges and structures</li> <li>• Draft, award, and administer all Highways contracts</li> <li>• Operate and maintain 45,000 streetlights</li> <li>• Design &amp; Install new infrastructure (cycle lanes, crossings, collision reduction etc) funding through central budgets and LHF IGs</li> <li>• Drainage &amp; Flooding advise and repair. Act as Lead Local Flood Authority</li> <li>• Network Management, permits and inspections (approx. 24,000 permits per year)</li> </ul>	
Highway Operations	Adrian Hampton
<ul style="list-style-type: none"> <li>• Streetscene (Grounds Maintenance, Cleansing)</li> <li>• Parking</li> <li>• Highway and Waste Enforcement</li> <li>• Highway Accesses</li> <li>• Taxi Licencing and inspection</li> <li>• Event Management</li> <li>• Fly Tipping and Abandoned Vehicles - (really positive WTF campaign and successful prosecutions)</li> <li>• Unauthorised Encampments</li> <li>• Planning Section 106 Amenity Funding</li> <li>• Burials and Cemeteries</li> <li>• Depots</li> <li>• Highway Resilience (weather, out of hour highway issues)</li> <li>• Electric Vehicle Charging</li> </ul>	

## LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP ACTION / NOTES LOG

<ul style="list-style-type: none"><li>Fleet - emerging strategy</li></ul>	
Local Highways	Chris Clark
<ul style="list-style-type: none"><li>Managing Routine Planned and Reactive Highway Maintenance</li><li>Delivery of Primary Duties as Highway Authority – Actioning Obstructions, licencing skips Scaffolds.</li><li>Undertaking scheduled Highway Safety Inspections (4381KLM)</li><li>Assisting with the response to Weather and other emergency operations</li><li>Site supervision of development works undertaken as part of Section 38/278 agreements</li><li>Management of the Public rights of way Network (6000KLM) Access team .</li><li>Tree Maintenance – Including response to Ash Die Back</li><li>Updating and responding to enquiries on Definitive Map and Highway records</li><li>Acting as the Town and Village Green Authority</li></ul>	

# Marlborough LHFIG 2024-25

18th October 2024

## BUDGET 2024-25

£25,246.00 CATG/ LHFIG ALLOCATION 2024-25

£11,139.00 2023-24 underspend

## Contributions

£1,175.00 PC contributions to Frees Avenue speed limit (Marlborough TC 25%)  
 £0.00 PC contribution to West Berkshire (Chilton Foliat PC 25%)  
 £1,125.00 TC contribution to Kennet Place advert and Implement (TC 25%)  
 £255.00 PC contribution to Chilton Foliat, Maple Cottage (Chilton Foliat PC 25%)  
 £425.00 TC contribution to Marlborough The Parade topo survey(TC 25%)  
 £5,125.00 PC contribution to Aldbourne 20mph (PC agreed £5125)  
 £750.00 TC contribution to Marlborough 20mph  
 £1,250.00 PC contribution to Mildenhall footway ecology surveys (PC 25%)  
 £750.00 TC contribution to restricted day parking  
 £15,000.00 TC for entrance signs (Marlborough TC 100%)  
 £4,000.00 PC contribution to waiting restrictions nr Savernake hospital (NHS 100%)

## Total Budget

**£66,240.00**

## Commitments for 2023-24

Marlborough Frees Av speed limit advert and implementation £4,700.00 Estimate (Marlborough TC 25%)  
 Chilton Foliat - contribution to West Berkshire £0.00 Estimate (Chilton Foliat PC 25%)  
 Marlborough Kennet Place advert and Implementation £4,500.00 Estimate (Marlborough TC 25%)  
 Chilton Foliat, Maple Cottage £1,020.00 Estimate (Chilton Foliat PC 25%)  
 Marlborough, The Parade topo survey £1,700.00 Estimate (Marlborough TC 25%)

## New Schemes 2024-25

Aldbourn 20mph advert and implementation (£3k advert) £20,500.00 Estimate (Aldbourn PC 25%)  
 Marlborough 20mph advert and implementation (£12500) £3K advert £3,000.00 Estimate (Marlborough TC 25%)  
 LHFIG for Mildenhall, footway substantive bid (total approx £54000) £0.00 Estimate (Mildenhall PC up to £20k)  
 Mildenhall, footway ecology surveys £5,000.00 Estimate (Mildenhall PC up to £20k)  
 Marlborough High Street, restricted parking nr Superdrug (£3k advert) £3,000.00 Estimate (Marlborough TC 25%)  
 Marlborough, signs and gates at four locations ( estimate £15000) £15,000.00 Estimate (Marlborough TC 100%)  
 Savernake hospital waiting restrictions (advert and implementation) £4,000.00 Estimate (Savernake PC/ NHS 100%)

Total **£62,420.00**

Remaining Budget **£3,820.00**

